



OUR MISSION:

Our mission is to make life better for our residents.

OUR VISION:

We envision a community where residents, businesses, and government work together to develop the city in harmony with its natural environmental, historical surroundings, and in accordance with Nibley's General Plan.

OUR VALUES:

We value fiscally sound municipal services and a safe, attractive, creative, and viable community.

Nibley City Budget FY 2018-19

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May 3, 2018



Honorable Members of the Nibley City Council and Citizens of Nibley,

I am pleased to present the Nibley City Budget for Fiscal Year 2018-19. I would like to thank all those who have helped to prepare and manage the City's budget. Staff members and I understand that our fiduciary responsibility to our residents is among our most sacred duties as public servants. We maintain our conservative approach to funding City operations; we conservatively project revenues, and we do our best to maximize the use of existing resources to maintain or increase levels of service.

Nibley is in a strong financial position. We continue to show progress toward meeting departmental and Citywide goals and initiatives. Our budget growth is stable, with our General Fund remaining at approximately \$3 million, and all funds combined totaling \$11 million. Our tax rate proposal is to continue our practice of maintaining the rate at 0.001667, the rate that has historically proven appropriate for sustainably funding City needs.

Attached you will find:

- 1) Highlights of this year's budget proposal
- 2) The budget proper.

I am excited about the future and the opportunities that exist for Nibley City moving forward. I am grateful to the Council, the Planning Commission, staff members and our volunteers for their vision and their dedication to efficient stewardship. I pledge to continue working to make Nibley the best city for our families.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "SD", is written over a horizontal line.

Shaun Dustin
Mayor

Budget Highlights

General Fund: This fund accounts for all financial resources necessary to carry out basic governmental activities for the City that are not accounted for in another fund. The General Fund supports essential city services such as law enforcement and fire protection, street maintenance, recreation, and parks and open space maintenance. General Fund revenue is collected from taxes (property, sales, and franchise), license and permits, service fees, fines, grants, and other various sources.

The Class C Roads fund accounts for the State's excise taxes, which are restricted for street maintenance. Capital Project and Impact Fee Funds: These funds provide financial resources for the acquisition or construction of major capital improvement projects for governmental-type activities. Two of the funds, including Park Impact and Stormwater funds have had their fund balances increase by more than 10% due to healthy revenue receipt and low expenditures. Meanwhile no Impact funds decreased by more than 10%.

Conservative Revenue Growth

General Fund revenues in Fiscal Year 18-19 are expected to remain stable. This budget estimates a stable number of building permits due to several continuing subdivision projects being constructed. The subdivisions currently under construction would add approximately 112 new building lots to the City.

Nibley has continued to add new real estate value; 59 new home building permits were issued in calendar year 2017. The City also issued 120 total building permits over the 12 month period from April 2017 through March 2018, of which 54 were new homes. Budget category values related to home building in the FY 18-19 budget projections are based on an estimated 50 homes being built in the next fiscal year. Assessed home values have gone up more than 7 percent over the past year. Sales tax revenue is expected to continue to grow as Nibley's and Utah's economies and populations grow. Revenues from court fines have been declining, as have cable, franchise fees, and vehicle taxes.

Tax Levels and Assessing Fair and Reasonable Fees

The FY 18-19 budget proposes to keep property tax at the same rate as last year. The City's property tax policy is to annually adjust the property tax rate certified by the County to the historic rate of 0.001667, the rate that allows the City to maintain services at the current level. When there is growth in real estate value, Cache County will certify a lower rate than Nibley's current property tax rate. Therefore, if Nibley maintains the same rate as the previous year, state law considers that to be a tax increase, which requires the City to hold a Truth in Taxation hearing in August.

Water charges are expected to be changed this year due to a state law that requires cities to have a graduated rate structure that charges a higher rate as water users use more water. Currently users pay the same rate whether they use a small amount of water or large volumes of water.

The sewer revenue amount in this budget reflects a rate increase for Nibley utility users, as adopted by the Nibley City Council in early 2018. Logan City has increased the sewer treatment fee by 10%, which began July 1, 2017. The increased rate being charged by Logan City increases by 10% each July 1st beginning in 2017 and continuing through 2021. The sewer fee Nibley City charges residents is currently \$50 per month. The fee paid to Logan City is increasing due to the cost of constructing a new treatment facility.

There is a proposed 25 cents per month per residence increase in the residential stormwater fee. This will set the residential stormwater rate at \$7.25 per month. Commercial rates are set by a formula that uses the residential rate as a basis. This increase is part of an incremental fee adjustment recommended in the City's 2013 Capital Facilities Finance Plan prepared by Zion's Bank. The increase was deemed necessary based on infrastructure and compliance requirements placed upon Nibley City by federal and state stormwater regulations.

Grant Revenue

Last year, the City applied for and was awarded \$315,000 in Recreation Arts Parks and Zoo (RAPZ) grant funding to start planning and developing the 20 acres the city recently purchased west of Virgil Gibbons Heritage Park into Firefly Park. The City must match these grants with \$315,000 from the Park Impact Fee Fund. These funds should complete the first phase of development at Firefly Park. An additional \$40,000 in RAPZ Grant funds were also awarded to construct tennis/pickleball courts at Anhder Park. That project will be matched with \$100,000 in Park Impact Fee funds.

Maintaining Core Services

As a community, Nibley continues to place the highest of priorities on funding core municipal services to residents. As a result, please note that the FY 18-19 budget reflects the funding of programs and resources across all operating departments that will allow the City to increase or maintain levels of service.

Some key infrastructure projects proposed to be funded in this budget include:

- Street maintenance at approximately \$320,000 per year to preserve infrastructure quality
- An update to the Water Master Plan
- Construction of Firefly Park
- Construction of tennis courts at Anhder Park
- Construction of a Veteran's Memorial Park at city hall
- Construction of a splash pad at Elkhorn Park
- Construction of missing links in the City's sidewalk network
- Funds to purchase right-of-way for future trails
- Continuing to clean and inspect several sections of the Stormwater and Sewer systems
- \$2 million to realign 1200 West at 3200 South

Some planned equipment purchases include:

- New/Replacing Pickup Trucks - Stormwater, Water/Sewer, Administration, Recreation
- Trade-In Front-End Loader - Sewer/Water
- New Lawn Mower - Capital Projects (Parks)

Other Key Changes to the Budget

- Public Safety
 - Sheriff's contract increased to add an additional deputy on the south end of Cache Valley.
 - Fire protection has increased from \$8 per resident to \$9
- Capital Projects
 - There is anticipated to be a transfer from General Fund surplus at the end of the fiscal year.

Quality of Life

Community Development and Recreation: Nibley City hired a full-time Recreation Director in October of 2015. His duties include coordinating sports and recreation programs, pursuing funding opportunities for City recreation, organizing and supporting cultural events and other community development programs. He has started new fitness classes, a Spring Festival, SUPER START soccer and T-Ball, and is planning future recreation programs, such as Ultimate Frisbee, summer camp, clinics and tournaments, and fitness and family programs such as a fall fun run, fitness classes, a daddy daughter dance and more. The City will also continue to provide many of the successful programs offered in years past, such as Heritage Days, the BOOnanza, baseball, softball and more.

Planning: Nibley City hired a new Planner in November 2016. The planning department has been busy handling more than a dozen subdivision applications in the past year, along with updating more than a dozen ordinances and updating the transportation master plan. The City Council has made it a practice to set aside funds on an annual basis for planning. Nibley City is finalizing an update to the City's transportation master plan. This budget provides funds to update the water plan. This is particularly important in light of continued rapid growth.

Budget Documentation

Nibley City staff members continue to revise and improve the structure of this budget document in order to make it more easily understandable and compliant with the standard recommended by the Government Finance Officers Association.

Qualified and Motivated Workforce

The ability to provide quality services to Nibley residents is made possible by the City's qualified and motivated workforce. It is Nibley's policy to continue to invest in training and education in order to continue to maintain that standard of quality.

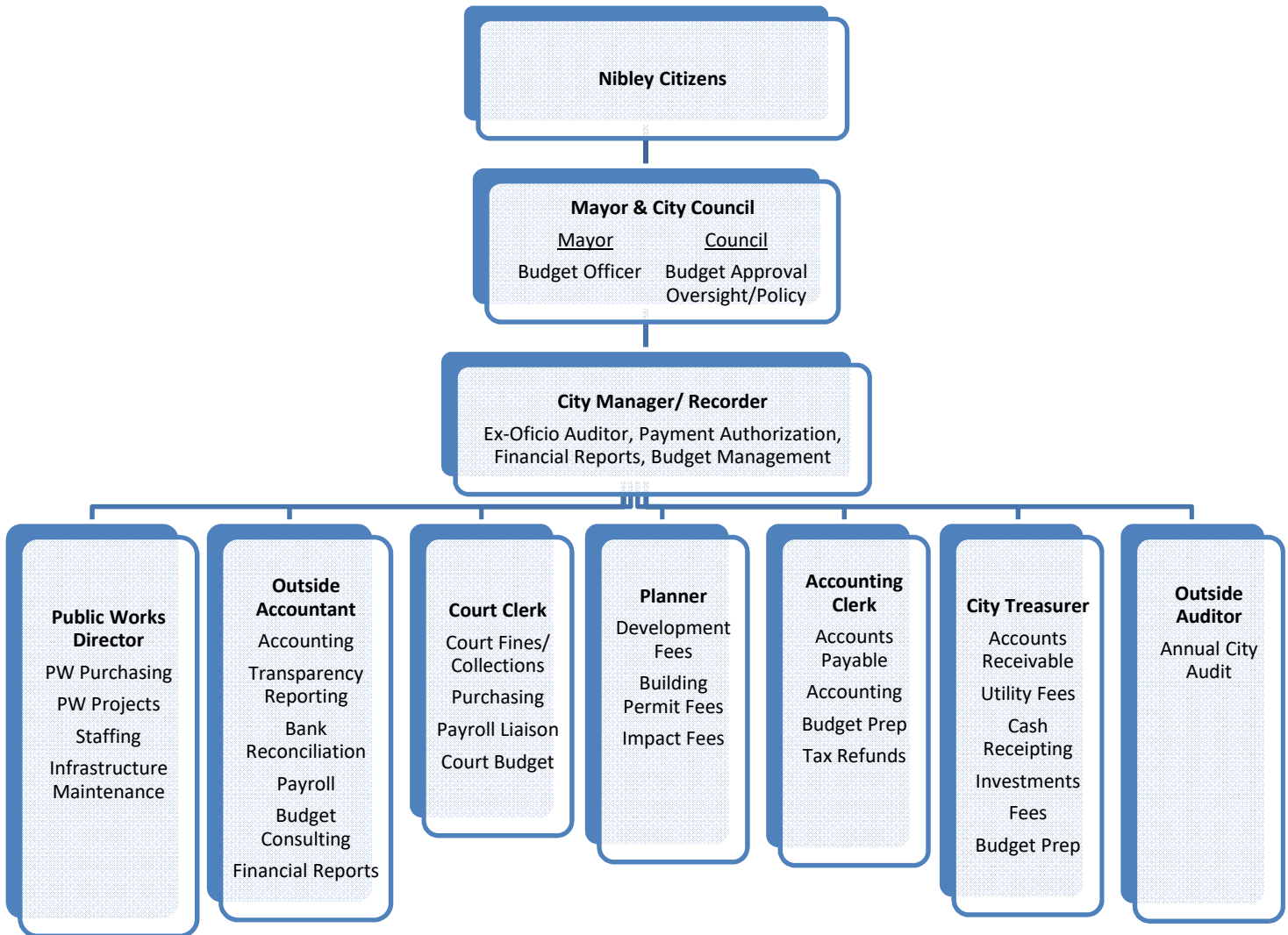
It has been the City's practice to adjust the employee pay scale by 2% annually as a cost-of-living adjustment. Some Nibley City employees also receive merit pay adjustments until they reach the top of their particular pay grade. The FY 18-19 budget includes the usual COLA of 2% for employees and elected officials and accounts for increases in benefit payment amounts, including retirement contributions.

2018 Timeline for budget meetings and approval

- May 17 – Public Hearings & Tentative Adoption
- August 2 – Truth in Taxtion Hearing and Final Adoption



Nibley City Financial Oversight



Budget Timeline

January	<ul style="list-style-type: none">• Make any mid-year adjustments to current fiscal-year budget• Begin anticipating upcoming capital projects
February	<ul style="list-style-type: none">• Meet with Department heads to review accomplishments and upcoming priorities
March	<ul style="list-style-type: none">• Project expenses for department priorities• Compile anticipated revenue worksheets• Begin compiling salary/benefit information for upcoming year
April	<ul style="list-style-type: none">• Finance team meets to review projected revenue and expenditures• Prepare initial draft of budget
May	<ul style="list-style-type: none">• Present the proposed budget to the City Council by the first meeting in May• Council workshops of budget (As needed)• Public hearing on budget
June	<ul style="list-style-type: none">• Adoption of the Budget not later than the 22nd of June• Truth in Taxation Hearing
August	<ul style="list-style-type: none">• Submit budget to State Auditor's office• Submit budget for GFOA certification

Should Nibley City find a need to make an amendment to the budget subsequent to its adoption, a public hearing is held prior to adopting changes. Other less-significant budget amendments are made at year-end, as part of the process of adopting an amended current-year budget.

Fiscal Policies

Nibley City examines statistical and demographic information as part of the financial decision-making process. Nibley City has grown from a population of 2,040 in the 2000 Census to approximately 7,000. More than 40% of the City's population is under the age of 18.

The City currently employs 16 full-time employees, 15 part-time employees, 6 seasonal employees, 8 volunteer first responders, and has multiple contracted positions, including the City Attorney, Engineer, Auditor, Accountant, Payroll Clerk, Commercial Building Inspector, Prosecutor, Defense Attorneys, Bailiff, Court Interpreter, Fire Department, Police, Animal Control Services and Ambulance Service.

Nibley City uses the modified-accrual basis for all budgeted funds, which is also used in preparation of the City's annual financial reports. Modified accrual is a governmental account method whereby monies are accounted for when they become measurable and available, which typically occurs when the City is invoiced for the payment. Budgets are subject to ongoing review by City staff; the Nibley City Council and public are provided with monthly financial statements to keep them updated on the status of each budget department.

Revenue projections are made by analyzing the City's population and expenditure growth and projecting the upcoming year's growth based on those trends. Expenditures are, to the extent possible, anticipated and projected in the preparation of each department's budget, and most capital expenditures are accounted for in the preparation of Capital Improvement Plans.

In compliance with the requirements of the laws of the State of Utah, Nibley City staff works together to present a balanced budget to the City Council for adoption. In order to meet the balanced budget requirements, one of the following must occur: revenues exceed expenditures, revenues equal expenditures, or revenue and any appropriated fund balances equal expenditures.

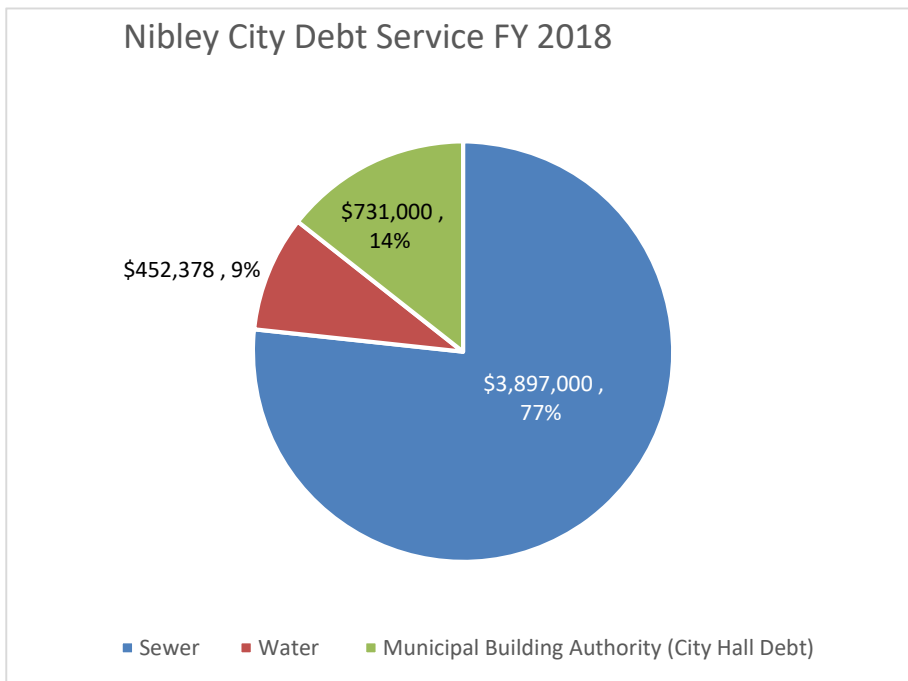
In preparing and executing each fiscal year’s adopted budget, Nibley City adheres to the following principles:

1. Nibley City will practice fiscal conservatism.
2. Nibley City will focus on holistic budget issues and not dedicate unreasonable effort to a single project or item.
3. Nibley City will take responsible steps to pay off the City’s debts in a timely manner.
4. Nibley City will make contributions to the City’s long-term savings, so that the City will be adequately prepared in the event of a fiscal crisis.
5. Nibley City will keep its residents, City Council and staff apprised of budgetary decisions, so that those decisions can be made in a transparent manner.
6. Nibley City recognizes that, from time to time, it may be necessary to update these principles in order to reflect changes in financial planning practices.

Debt Limit

Estimated Market Value	\$	288,428,465
Legal Debt Limit (4% of market value)	\$	11,537,139
Current Outstanding General Obligation Debt	\$	-
Legal Debt Margin	\$	11,537,139

Nibley City currently has no general obligation debt. All Nibley City debts are incurred and paid through enterprise funds. Payment and payoff schedule for each of these can be found in the individual budget sections and are summarized below:

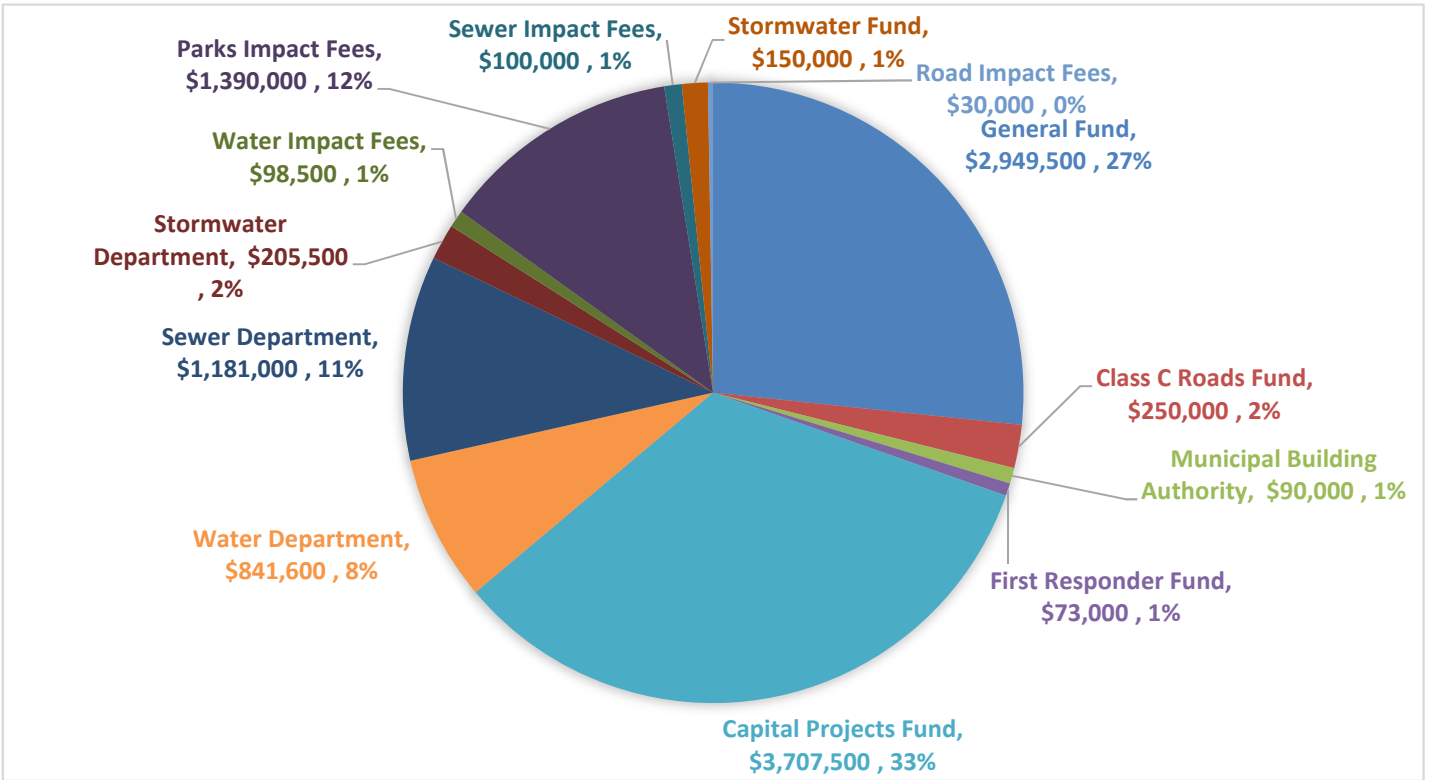


Sewer	\$	3,897,000
Water	\$	452,378
Municipal Building Authority (City Hall Debt)	\$	731,000
Total	\$	5,080,378

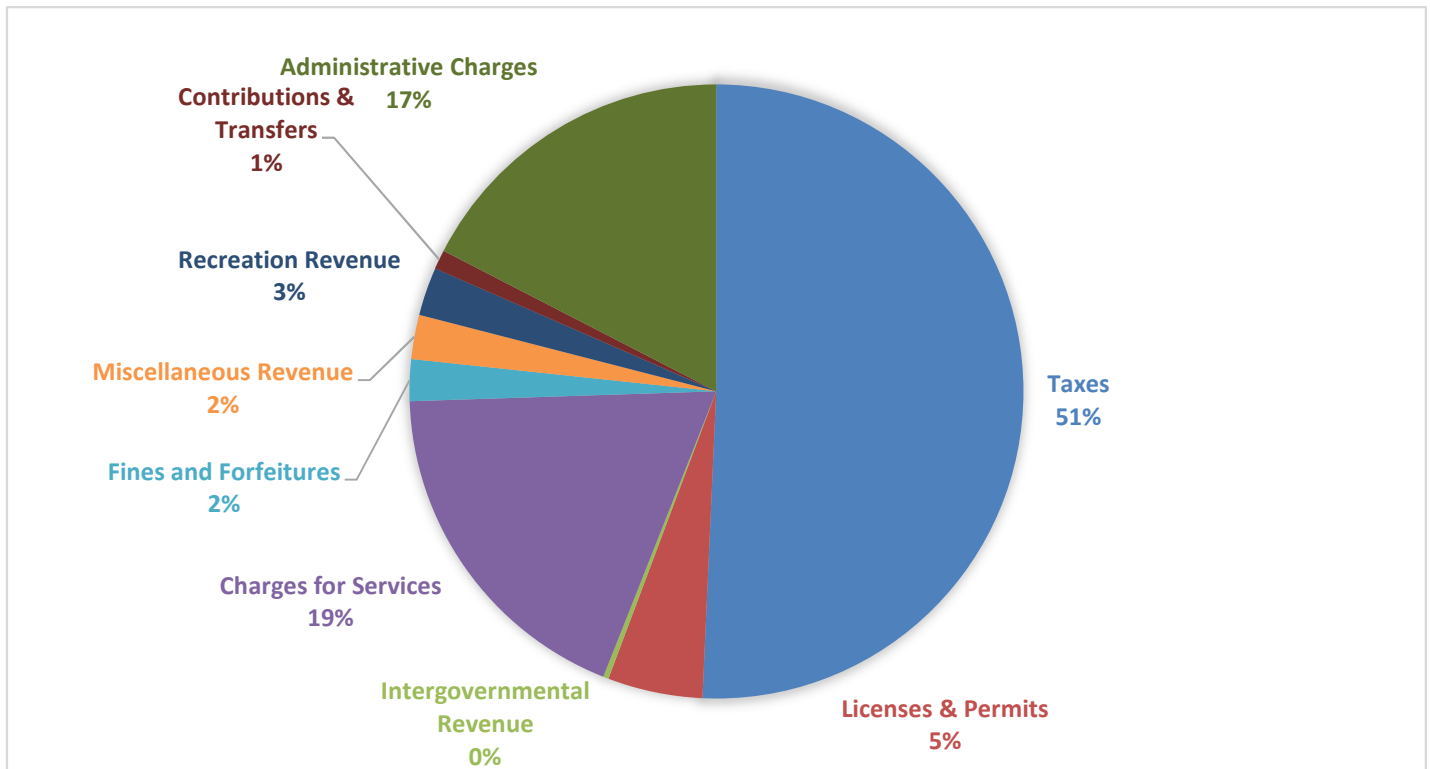
Overall Revenues

Revenue	Account Number	Actual FY 2016-17	Actual Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
General Fund	10	\$ 2,714,207	\$ 2,980,306	\$ 3,048,900	\$ 2,949,500
Class C Roads Fund	11	\$ 175,259	\$ 250,000	\$ 250,000	\$ 250,000
Municipal Building Authority	20	\$ 74,385	\$ 70,044	\$ 77,000	\$ 90,000
First Responder Fund	24	\$ 34,055	\$ 34,193	\$ 33,000	\$ 73,000
Capital Projects Fund	45	\$ 129,142	\$ 458,122	\$ 1,341,737	\$ 3,707,500
Water Department	51	\$ 767,813	\$ 854,902	\$ 1,398,700	\$ 841,600
Sewer Department	52	\$ 954,933	\$ 1,134,798	\$ 1,370,500	\$ 1,181,000
Stormwater Department	53	\$ 192,041	\$ 205,280	\$ 422,550	\$ 205,500
Water Impact Fees	55	\$ 109,591	\$ 278,145	\$ 285,000	\$ 98,500
Parks Impact Fees	56	\$ 35,411	\$ 25,368	\$ 560,000	\$ 1,390,000
Sewer Impact Fees	57	\$ 100,045	\$ 100,000	\$ 100,000	\$ 100,000
Stormwater Fund	58	\$ -	\$ 85,588	\$ 32,000	\$ 150,000
Road Impact Fees	59	\$ 32,747	\$ 26,776	\$ 30,000	\$ 30,000
Total Expenditures		\$ 5,319,629	\$ 6,503,522	\$ 8,949,387	\$ 11,066,600

Nibley City Budget FY 2018/19



General Fund Revenue FY 2018/19



General Fund Overview

Revenue

Revenue	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Taxes	10-31	\$ 1,410,511	\$ 1,556,264	\$ 1,374,400	\$ 1,496,000
Licenses & Permits	10-32	\$ 159,325	\$ 141,499	\$ 150,000	\$ 147,500
Intergovernmental Revenue	10-33	\$ 2,603	\$ 20,721	\$ 10,600	\$ 8,500
Charges for Services	10-34	\$ 482,674	\$ 514,116	\$ 532,000	\$ 545,000
Fines and Forfeitures	10-35	\$ 64,711	\$ 49,374	\$ 62,000	\$ 65,000
Miscellaneous Revenue	10-36	\$ 92,338	\$ 134,129	\$ 109,500	\$ 68,500
Recreation Revenue	10-37	\$ 35,179	\$ 44,219	\$ 40,400	\$ 75,000
Contributions & Transfers	10-38	\$ 30,000	\$ 30,000	\$ 280,000	\$ 30,000
Administrative Charges	10-39	\$ 436,866	\$ 489,984	\$ 490,000	\$ 514,000
Total General Fund Revenue		\$ 2,714,207	\$ 2,980,306	\$ 3,048,900	\$ 2,949,500

Expenditures

Expenditures	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
City Council	10-41	\$ 48,000	\$ 37,543	\$ 48,000	\$ 48,000
Court	10-42	\$ 70,882	\$ 76,130	\$ 85,000	\$ 90,000
Administration	10-43	\$ 407,086	\$ 413,168	\$ 479,000	\$ 496,000
Elections	10-47	\$ -	\$ 2,473	\$ 4,000	\$ 1,000
Public Works	10-48	\$ 197,109	\$ 222,162	\$ 264,000	\$ 267,500
Non-Departmental	10-50	\$ 434,491	\$ 194,735	\$ 496,000	\$ 256,000
Public Safety	10-54	\$ 225,107	\$ 236,204	\$ 244,500	\$ 278,500
Streets	10-60	\$ 210,042	\$ 190,638	\$ 219,800	\$ 229,500
Sanitation	10-62	\$ 462,773	\$ 452,389	\$ 469,000	\$ 444,000
Planning & Zoning	10-68	\$ 222,549	\$ 245,397	\$ 242,500	\$ 281,000
Parks	10-70	\$ 322,036	\$ 288,441	\$ 296,000	\$ 354,000
Community Development & Rec	10-75	\$ 167,639	\$ 184,360	\$ 201,100	\$ 204,000
Total General Fund Expenditures		\$ 2,767,714	\$ 2,543,640	\$ 3,048,900	\$ 2,949,500

Surplus/(Deficit)

Beginning Cash Balance (est.)	\$ 505,875
Reserves (Fund Balance App.)	\$ 436,665
Ending Cash Balance (est.)	\$ 942,540



General Fund Revenue

Revenue

The Revenue section of the budget accounts for funds received by Nibley City as revenue from various sources, including taxes, fees for permits and licenses, grant funds etc.

Taxes

The Taxes portion of the Revenue section of the budget accounts for funds received by Nibley City in the form of tax revenue, including taxes on property, sales, utilities and vehicles.

From the table below, it is clear that Nibley's primary revenue sources are 1) Sales Tax from state sales tax redistribution, and 2) Property Taxes. Nibley's taxation policy should therefore support maintenance of current state sales tax law and supporting the management of staff and finances to maintain an attractive, quality community that is friendly to property owners and supportive of high property values.

General Fund Revenue - Taxes

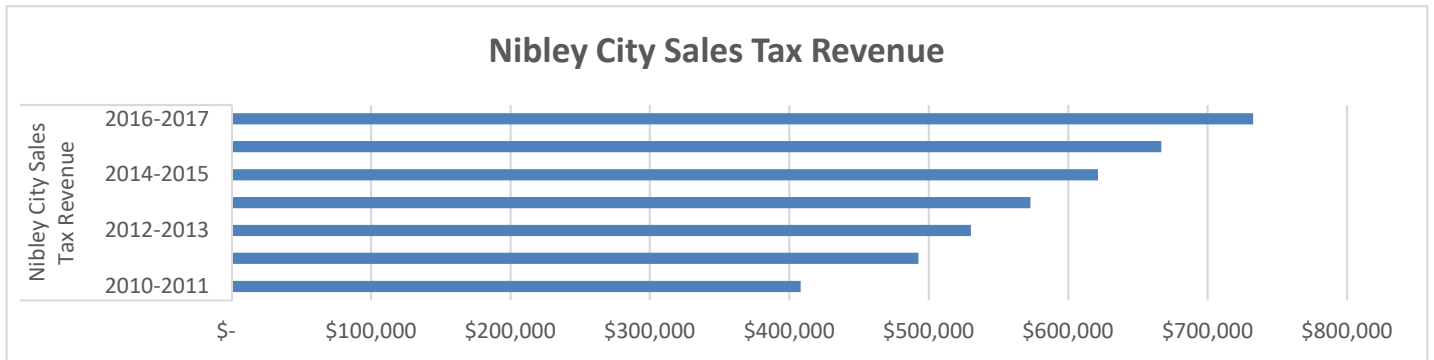
Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Taxes					
Property Taxes	10-31-110	\$ 438,860	\$ 527,657	\$ 430,000	\$ 515,000
Delinquent Property Taxes	10-31-120	\$ 15,822	\$ 7,529	\$ 18,000	\$ 10,000
Sales Tax	10-31-130	\$ 655,567	\$ 742,818	\$ 635,000	\$ 687,000
Electricity Franchise Taxes	10-31-140	\$ 118,200	\$ 125,403	\$ 110,000	\$ 115,000
Telecom Franchise Taxes	10-31-141	\$ 36,571	\$ 48,169	\$ 42,000	\$ 32,000
Gas Franchise Taxes	10-31-142	\$ 88,808	\$ 73,414	\$ 80,000	\$ 80,000
Cable Franchise Taxes	10-31-143	\$ 13,188	\$ 7,771	\$ 20,000	\$ 14,000
Vehicle Taxes	10-31-150	\$ 43,495	\$ 23,502	\$ 39,400	\$ 43,000
Total Taxes		\$ 1,410,511	\$ 1,556,264	\$ 1,374,400	\$ 1,496,000

10-31-110 Property Taxes – Property tax revenue is determined by multiplying the property tax rate by the value of property in the City. Property valuations are reviewed by the County annually and new valuations are released by the County each June. Based on the valuations determined by the County, the County adjusts the City's tax rate to a level that, when multiplied against the new year's property value, generates the same amount of dollars of revenue for the City as was distributed the previous year. That rate is referred to as the Certified Rate. If property values go up, this would result in the certified tax rate going down. In order to allow the property tax revenue to grow with inflation and expansion, and to maintain sustainable and predicable service as the City grows, it is the City's practice to adjust the City's tax rate annually. This may be an increase or decrease depending on the state of the economy.

If the certified rate is raised or lowered by Cache County, a vote of the City Council is required to adjust the tax rate back to the historic level of 0.001667. The certified rate this year was 0.001548 The average home value in Nibley is \$247,127. This is up 7.71% from last year. Homeowners are taxed on 55% of the value on their primary residence. In order to adjust the rate up to the historical rate, the City is required to hold Truth in Taxation Hearing. This hearing is scheduled for on August 2, 2018.

10-31-120 Delinquent Property Taxes – These are property taxes that were not paid during the year they were due but were received this year.

10-31-130 Sales Tax – These are taxes that are collected from retail sales both in Nibley and throughout the state. Nibley City receives 50% of all sales taxes generated within Nibley City; the rest of the sales tax goes to the state’s population pot. Sales tax generated in Nibley accounts for 15% of the City’s total sales tax revenue, with 85% coming from statewide population redistribution. Nibley City receives taxes from the state’s population pot based on Nibley City’s total population. Sales taxes are collected each month and then distributed about 25 days after the last day of the month that the tax is due. The proposed revenue for next year is expected to increase based on continuing economic growth around the state. SB 235, passed in 2018 withholds 1.8% of the 50% population component of the local option sales tax, approximately \$11,000, for a homelessness fund that will be used to address homelessness state wide.



10-31-140, 141,142, 143 Franchise Taxes – Revenue generated from taxes and fees paid by utility customers, as well as taxes collected by the utility companies that are operated in the city. Franchise taxes come from companies such as Rocky Mountain Power, Dominion Energy, Comcast, and CenturyLink. Electricity, telecom, and natural gas taxes continue to grow with population growth but cable taxes are shrinking.

10-31-150 Vehicle Taxes – Revenue generated from the taxes the city receives from vehicle registrations of city residents’ vehicles. These taxes are collected and distributed by Cache County once each month.

Licenses and Permits

The Licenses and Permits portion of the Revenue section of the budget accounts for funds received by Nibley City from residents and businesses as fees for permits and licenses.

General Fund Revenue- Licenses/Permits/Intergovernmental Revenue/Charges For Services

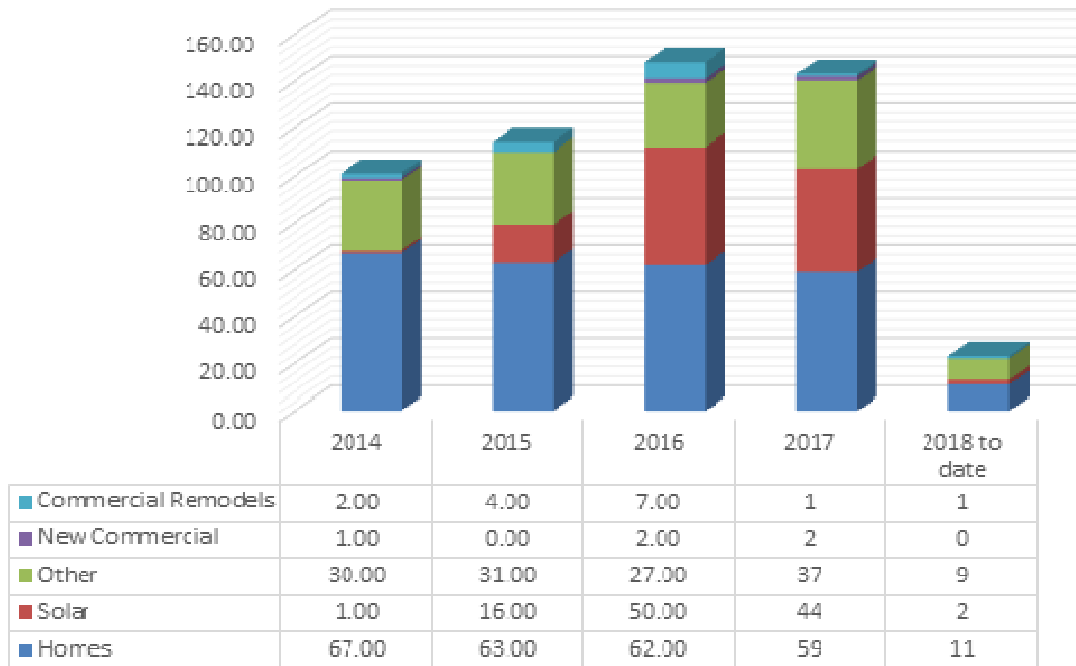
Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Licenses and Permits					
Building Permits	10-32-210	\$ 142,513	\$ 125,568	\$ 133,000	\$ 133,000
Business Licenses & Fees	10-32-220	\$ 8,437	\$ 9,092	\$ 8,000	\$ 8,000
Dog Licenses	10-32-250	\$ 8,375	\$ 5,484	\$ 9,000	\$ 5,000
Multi-Dog License	10-32-251	\$ -	\$ 25	\$ -	\$ 500
Impound Fee	10-32-252	\$ -	\$ 1,225	\$ -	\$ 500
Kennel Fee	10-32-253	\$ -	\$ 105	\$ -	\$ 500
Total Licenses and Permits		\$ 159,325	\$ 141,499	\$ 150,000	\$ 147,500
Intergovernmental Revenue					
Grant - Children's Theatre	10-33-322	\$ 2,003	\$ 5,822	\$ 4,000	\$ 4,000
Grant - EDCU	10-33-323	\$ 600	\$ -	\$ 600	\$ 500
Grant - Public Safety	10-33-810	\$ -	\$ 14,900	\$ 6,000	\$ 4,000
Total Intergovernmental		\$ 2,603	\$ 20,721	\$ 10,600	\$ 8,500
Charges For Service					
Comm. Center Dispatch	10-34-410	\$ 64,838	\$ 67,619	\$ 65,000	\$ 68,000
Planning Review Fees	10-34-420	\$ 5,410	\$ 2,846	\$ 5,000	\$ 5,000
Development Fees Reimbursed	10-34-422	\$ 5,001	\$ 16,120	\$ 14,000	\$ 14,000
Refuse Collection Charges	10-34-430	\$ 400,844	\$ 423,951	\$ 440,000	\$ 450,000
Community Center Rental	10-34-431	\$ 6,356	\$ 3,505	\$ 8,000	\$ 8,000
Variance Request	10-34-681	\$ 225	\$ 75	\$ -	\$ -
Total Charges for Service		\$ 482,674	\$ 514,116	\$ 532,000	\$ 545,000

10-32-210 Building Permits – Revenue generated from building permits. There were 63 new residential building permits issued in calendar year 2016. Over the past 12 months, there have been 147 total building permits, of which 56 were new home permits. The anticipated building permit revenue in the FY 18-19 budget is based on 50 new houses being constructed in the following year. This estimated number of building permits is also used to estimate impact fee revenue.

The building permit fee on a home averages more than \$1,500 per home. In addition to the budgeted revenue that would come from new home permits, additional revenue is anticipated for other permits as well, such as remodels, solar permits, and commercial permits.

The graph below shows the trend in building permits from FY14-15, FY15-16, FY16-17 and FY17-18, including the breakdown for the types of permits.

Building Permits



10-32-220 Business Licenses & Fees – Revenue generated from business license fees, which include: \$30 for a home-based business and \$150 for a commercial business. The City currently has 113 home-based businesses and 25 commercial businesses.

10-32-250 Dog Licenses – Revenue generated from dog license fees, which include: \$15 for spayed/neutered dogs or \$25 for unaltered dogs. Revenue is used to pay for animal control services provided by the Sheriff’s office. See expenditure account 10-54-360 for reference.

10-32-251 Multi-Dog License - Revenue generated from multi-dog licence fees, which include: \$30 for a multi-dog license for up to 3 dogs. Revenue is used to pay for animal control services provided by the Sheriff’s office. See expenditure account 10-54-360 for reference.

10-32-252 Impound Fee - Revenue generated from impound fees, which includes: \$45 per dog for initial impound. Revenue is used to pay for animal control services provided by the Sheriff’s office. See expenditure account 10-54-360 for reference.

10-32-253 Kennel Fee - Revenue generated from kennel fees, which includes: \$15 per day, per dog impounded after the first day. Revenue is used to pay for animal control services provided by the Sheriff’s office. See expenditure account 10-54-360 for reference.

Intergovernmental Revenue

The Intergovernmental Revenue portion of the Revenue section of the budget accounts for funds received by Nibley City from other government agencies, which often include grant funds.

10-33-322 Children’s Theatre Grants – Revenue generated from anticipated grants including: a \$750 RAPZ grant, a \$2,000 Rocky Mountain Power Grant, a \$750 Utah Division of Arts & Museum Grant, and \$500 from T-shirt sales.

10-33-323 Grant EDCU – Revenue generated from the Economic Development Corporation of Utah for economic development training.

10-33-810 Public Safety Grant – Revenue generated from a grant that helps to cover the costs for staff to perform emergency management and preparedness functions.

Charges for Services

The Charges for Services portion of the Revenue section of the budget accounts for funds received by Nibley City as charges for services provided by the City.

10-34-410 Communications Center-Dispatch – Revenue generated from a \$3 per residence and business per month charge to pay for the countywide dispatch center. This charge is passed on to Logan City through expense account 10-54-440. The \$2 dispatch center fee provides funds to support the Countywide 911 Emergency Dispatch Center and the \$1 Radio Fee provides funds to support the radio and antenna infrastructure around the county that is used by public safety agencies.

10-34-420 Planning Review Fees - Revenue generated for application fees, such as for submission of a final plat or to pay for items reviewed by the Planning Commission. This account is also used to account for the \$75 fee for a land use appeal hearing. Those hearings typically only occur a couple of times per year. The cost for the hearing officer is \$150 for a hearing. Staff anticipates recommending increasing the fee to cover at least the cost of the hearing officer, if not also the cost for staff to prepare for and attend the hearing. The appeal fee was last increased in early 2009.

10-34-422 Development Fees Reimbursement – Revenue generated from developers who reimburse the City for fees the City incurs for services used in reviewing proposed developments, such as engineering and legal reviews.

10-34-430 Refuse Collection Service Fees –Revenue generated from fees paid by residents for garbage, recycling and green waste collection services. Revenue is passed through to Logan City through expenditure account 10-62-320. The City charges an extra 25 cents for an administrative fee in addition to what Logan charges for the services. Logan City has not increased the amount it charges for this service since 2006 but increased the fees this year as follows: 60 Gal \$13.25, 90 Gal \$15.40, Rec \$3.25, Green Waster \$5.00.

10-34-431 Community Center Rental Fees - Revenue generated from Community Center/Council Chambers rentals. Community Rental Fees are: Resident Small Gathering \$50, Resident Large Gathering \$150, Non-Resident Small Gathering \$100, Non-Resident Large Gathering \$300.

10-34-681 Variance Request – This account has been combined with Planning Review Fees account 10-34-420.

General Fund Revenue - Fines & Forfeitures/Misc. Revenue

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Court Fines	10-35-510	\$ 64,711	\$ 49,374	\$ 62,000	\$ 65,000
Total Fines And Forfeitures		\$ 64,711	\$ 49,374	\$ 62,000	\$ 65,000

Miscellaneous Revenue

Interest Earnings	10-36-610	\$ 73,354	\$ 110,597	\$ 40,000	\$ 40,000
Sale of Surplus Equipment	10-36-670	\$ 50	\$ 2,170	\$ 47,000	\$ -
House Rent	10-36-683	\$ 6,000	\$ 7,200	\$ 6,000	\$ 12,000
Penalties	10-36-684	\$ -	\$ 132	\$ 500	\$ 500
Damage To City Property Reim.	10-36-686	\$ 3,734	\$ -	\$ 500	\$ 500
Miscellaneous	10-36-690	\$ 8,900	\$ 9,110	\$ 10,000	\$ 10,000
Land Leases	10-36-691	\$ 300	\$ 4,920	\$ 3,000	\$ 3,000
Tree Board	10-36-693	\$ -	\$ -	\$ 2,500	\$ 2,500
Total Miscellaneous Revenues		\$ 92,338	\$ 134,129	\$ 109,500	\$ 68,500

Fines and Forfeitures

The Fines and Forfeitures portion of the Revenue section of the budget accounts for fines received by Nibley City from the Justice Court.

10-35-510 Court Fines – Revenue generated through fines paid to the Nibley City Justice Court.

Miscellaneous Revenue

The Miscellaneous Revenue portion of the Revenue section of the budget accounts for funds received by Nibley City from a variety of sources.

10-36-610 Interest Earned – Revenue generated from interest earned by the City on all fund balances of money held in interest bearing accounts. The interest is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of each total fund balance.

10-36-670 Sale of Surplus Equipment – Revenue generated from the sale of surplus equipment or supplies. This includes the sale of the street department backhoe for \$46,000.

10-36-671 House Rent – Revenue generated from this account is from the houses located at 3196 & 3184 S Main. The City purchased the houses in anticipation of a realignment of 3200 South.

10-36-683 Penalties – Revenue generated from penalties and fees related to bank charges, late fees, etc.

10-36-686 Reimbursement for Damage to City Property – Revenue generated from reimbursement from an individual or company if damage is done to any City property. A common source is motor vehicle accidents that damage trees or infrastructure.

10-36-690 Miscellaneous Revenue – Revenue for which there is not another specific account.

10-36-691 Land Leases – Revenue generated from rent paid by individuals who are farming city-owned properties.

10-36-693 Tree Board – Revenue generated from tree board grants and donations.

General Fund Revenue - Recreation

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Facility Rental	10-37-440	\$ 1,817	\$ 4,373	\$ 3,000	\$ 3,000
Youth & Adult Programs	10-37-442	\$ 16,416	\$ 21,819	\$ 11,000	\$ 11,000
Nibley Fitness	10-37-444	\$ 4,478	\$ 898	\$ -	\$ 3,000
Fitness Programs	10-37-445	\$ 510	\$ 3,422	\$ 6,100	\$ 3,000
Family Special Events	10-37-446	\$ 1,008	\$ 721	\$ 500	\$ 500
Special Events	10-37-448	\$ 15	\$ 10	\$ -	\$ -
Rec Rental Equipment	10-37-450	\$ 1,445	\$ 55	\$ 100	\$ -
Park/Pavilion Rental Fees	10-37-460	\$ -	\$ 1,672	\$ 2,000	\$ 2,000
Concession Sales	10-37-461	\$ 5,906	\$ -	\$ -	\$ 2,800
Heritage Days	10-37-660	\$ 1,970	\$ 7,372	\$ 6,000	\$ 6,000
Youth Council Revenue	10-37-661	\$ 1,614	\$ 2,285	\$ 2,500	\$ 2,500
Nibley Royalty	10-37-662	\$ -	\$ 693	\$ 1,200	\$ 1,200
Sponsorships	10-37-665	\$ -	\$ 900	\$ 3,000	\$ -
Recreation Grants	10-37-700	\$ -	\$ -	\$ 5,000	\$ 40,000
Total Recreation		\$ 35,179	\$ 44,219	\$ 40,400	\$ 75,000



Recreation Revenue

The Recreation Revenue portion of the Revenue section of the budget accounts for funds received by Nibley City as charges for programs and events run by the City's Recreation Department.

10-37-440 Facility Rental – Revenue generated from field rentals.

10-37-442 Youth & Adult Programs – Revenue generated from Youth Baseball, Softball, Ultimate Frisbee, Super STArT Programs, Youth Soccer, Summer Camp, Clinics and Tournaments and adult drop in soccer for fall and spring. This is tied into expenditure account 10-75-515.

10-37-444 Nibley Fitness – Revenue generated from fitness classes hosted by the City. This is tied into expenditure account 10-75-670.

10-37-445 Fitness Programs – Revenue generated from recreational races hosted by the City. This is tied into expenditure account 10-75-670.

10-37-446 Family Special Events – Revenue generated from events such as Daddy Daughter Dance and Mommy Son Adventure. This is tied into expenditure account 10-75-540.

10-37-448 Special Events – The City does not anticipate any special events this year that will generate revenue.

10-37-450 Rec Rental Equipment – Revenue generated from equipment available to rent for family reunions, family nights, youth groups, etc. This is tied into expenditure account 10-75-500.

10-37-460 Park/Pavilion Rental Fees – Revenue generated from park/pavilion rentals. This is separate from field rentals above.

10-37-461 Concession Sales – Revenue generated from anticipated concession sales at City events and from contracted vendors.

10-37-660 Heritage Days Revenue – Revenue generated through Heritage Days activities and sponsorships.

10-37-661 Youth Council Revenue – Revenues generated by Youth Council fundraisers and donations.

10-37-662 Nibley Royalty – Revenues generated through participation fees and donations.

10-37-665 Sponsorship – Revenue from recreation sponsorships.

10-37-700 Recreation Grants – Nibley City applied for and was awarded a Utah Outdoor Recreation Grant for Heritage/Firefly Park improvements.

Contributions & Transfers/Administrative Charges

Revenue	Account Number	Actual FY 2016-17	Actual Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Contributions & Transfers					
Road Impact Fee	10-38-720	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Appropriate Fund Balance	10-38-890	\$ -	\$ -	\$ 250,000	\$ -
Total Contributions & Transfers		\$ 30,000	\$ 30,000	\$ 280,000	\$ 30,000
Administrative Charges					
Water	10-39-700	\$ 196,590	\$ 219,996	\$ 220,000	\$ 231,000
Sewer	10-39-701	\$ 196,590	\$ 219,996	\$ 220,000	\$ 231,000
Stormwater	10-39-702	\$ 43,686	\$ 49,992	\$ 50,000	\$ 52,000
Total Administrative Charges		\$ 436,866	\$ 489,984	\$ 490,000	\$ 514,000
Total General Fund Revenues		\$ 2,714,207	\$ 2,980,306	\$ 3,048,900	\$ 2,949,500

Contributions and Transfers

The Contributions and Transfers portion of the Revenue section of the budget accounts for funds transferred into Nibley City's General Fund from other funds, such as the impact fee funds or from General Fund revenues left over from previous years.

10-38-720 Road Impact Fee Fund – Revenue generated from Road Impact Fees. This fund reimburses the General Fund for the reconstruction of 3200 South. The City reconstructed 3200 S in 2008 and impact fees are being used to reimburse the City for its upfront costs to pay for that construction. The original amount to be reimbursed to the general fund was \$862,198. So far, \$149,272 has been reimbursed from the impact fee fund to the General Fund. See 59-40-910 for reference.

10-38-890 Appropriate-Fund Balance – This account shows funds being transferred from the General Fund balance from funds left over from previous budget years.

Administrative Transfers

The Administrative Transfers portion of the Revenue section of the budget accounts for funds transferred into the General Fund from enterprise funds.

10-39-700, 701 and 702 - Enterprise funds (water, sewer, stormwater) reimburse the General Fund for costs incurred in managing and operating the utility operations. An analysis is performed each year to examine the administrative costs and the costs are adjusted accordingly. These costs include staff, software, equipment, facilities, vehicles etc.

City Council

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	10-41-110	\$ 29,880	\$ 32,592	\$ 30,000	\$ 30,000
Employee Benefits	10-41-130	\$ 4,698	\$ 2,613	\$ 7,000	\$ 7,000
Education, Training, & Travel	10-41-230	\$ 9,107	\$ 1,549	\$ 10,000	\$ 10,000
Mayor's Discretionary	10-41-620	\$ 435	\$ 789	\$ 1,000	\$ 1,000
Total Mayor/Council Expenditures		\$ 44,120	\$ 37,543	\$ 48,000	\$ 48,000

The City Council budget includes all expenditures related to the Nibley City Council.

10-41-110 Salaries & Wages – Funds allocated for Councilmember and Mayor stipend's, which are currently \$796 per month for the Mayor and \$318 per month for five councilmembers. The City's policy is to adjust the stipend annually at the same rate as it is adjusted for other employees. A 2% COLA is being proposed in this budget for employees. If that same COLA is applied to these stipends, the Mayor's stipend increases to \$812, and the councilmembers stipend to \$325 monthly.

10-41-130 Employee Benefits – Funds allocated to be paid for Social Security & Medicare withholdings, and telephone/data allowances.

10-41-230 Education, Training & Travel – Funds allocated for hotel costs, mileage, and per diem. The amount is to cover costs for councilmembers to attend the Utah League of Cities & Towns Annual and Mid-Year Conferences and other travel and training.

10-41-620 Mayor's Discretionary – Funds allocated at the Mayor's discretion for city-related needs.



The Nibley City Council

From left to right: Larry Jacobsen, Tom Bernhardt, Mayor Shaun Dustin, Tim Ramirez, Kathryn Beus, and Norman Larsen

Court

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	10-42-110	\$ 41,289	\$ 45,439	\$ 46,000	\$ 51,000
Employee Benefits	10-42-130	\$ 15,696	\$ 16,970	\$ 18,000	\$ 18,000
Education, Training, & Travel	10-42-230	\$ 2,512	\$ 2,658	\$ 3,000	\$ 3,000
Office Supplies	10-42-240	\$ 63	\$ 334	\$ 1,000	\$ 1,000
Prosecution	10-42-311	\$ 7,700	\$ 6,600	\$ 7,200	\$ 7,200
Witness Fees	10-42-320	\$ 74	\$ 37	\$ 800	\$ 800
Defense	10-42-324	\$ 2,852	\$ 3,395	\$ 4,000	\$ 4,000
Interpreter	10-42-326	\$ 696	\$ 696	\$ 2,000	\$ 2,000
Bailiff Services	10-42-610	\$ -	\$ -	\$ 3,000	\$ 3,000
Total Court Expenditures		\$ 70,882	\$ 76,130	\$ 85,000	\$ 90,000

The Court budget includes all expenditures related to the Nibley City Justice Court.

10-42-110 Salaries & Wages – Funds allocated to pay the court clerk and a portion of the assistant clerk’s wages. These funds adjust per annual changes and include an annual increase in the judge’s salary, commensurate with raises given to other city staff, as required by state law.

10-42-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-42-230 Education, Training & Travel – Funds allocated for hotel costs, mileage and per diem. Funds are also included for training and conferences to maintain licenses. The judge attends two or three training conferences per year and each of the court clerks attend one or two conferences.

10-42-240 Office Supplies – Funds allocated for office supplies to be used by the court.

10-42-311 Prosecution – Funds allocated for prosecution fees, \$550 per month for 12 months.

10-42-320 Witness Fees – Funds allocated for witness fees.

10-42-324 Defense – Funds allocated for public defender costs.

10-42-326 Interpreter – Funds allocated for interpreter fees.

10-42-610 Bailiff – Funds allocated for bailiff services; \$250/day at four days per month.

Administration

Expenses	Account Number	Actual		Budget	Final Budget
		Actual FY 2016-17	Year-to-date FY 2017-18	FY 2017-18	FY 2018-19
Salaries & Wages	10-43-110	\$ 207,311	\$ 227,426	\$ 275,000	\$ 275,000
Employee Benefits	10-43-130	\$ 107,941	\$ 90,663	\$ 95,000	\$ 104,000
Education, Training, & Travel	10-43-230	\$ 11,995	\$ 17,608	\$ 18,000	\$ 20,000
Memberships & Dues	10-43-300	\$ 6,812	\$ 10,597	\$ 8,000	\$ 9,000
Professional Services	10-43-310	\$ 38,837	\$ 39,275	\$ 42,000	\$ 42,000
Legal Expense	10-43-311	\$ 4,261	\$ 3,573	\$ 5,000	\$ 5,000
Economic Development	10-43-341	\$ 3,365	\$ 3,483	\$ 4,000	\$ 4,000
Department Expenditures	10-43-400	\$ 26,564	\$ 20,544	\$ 32,000	\$ 37,000
Total Admin. Expenditures		\$ 407,086	\$ 413,168	\$ 479,000	\$ 496,000

The Administration budget includes expenditures related to Nibley City administration.

10-43-110 Salaries & Wages – Funds allocated for salaries of the city manager, treasurer, deputy recorder, office clerk (90%), court clerk (35%), community development and recreation director (15%), accounts payable clerk, and custodian. A 2% COLA is being proposed for employees. All salary accounts have a 5% cushion.

10-43-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-43-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds are also included for registration fees for conferences and continuing education, as well as for licenses and certification fees.

10-43-300 Memberships & Dues – Funds allocated for professional memberships & dues, which include: the Utah League of Cities and Towns, International City Managers Association, Utah City Managers Association, Utah Municipal Clerk’s Association, Utah Government Financial Officers (New), International Institute of Municipal Clerks (New), Cache Chamber of Commerce, Service Clubs, Utah Association of Public Treasurers, Utah Association of Public Treasurers, BRAG Area Recorder’s and Clerks Association (Increase), Nordic United (New), and the Cache Mayor’s Association. Funds had an increase due to increased and new memberships & dues.

10-43-310 Professional Services – Funds allocated for outside auditing and accounting services.

10-43-311 Legal expense – Funds allocated for general legal services.

10-43-341 Economic Development – Funds allocated for matching funds of training grants received from the Economic Development Corporation of Utah and for consulting services. See 10-33-323 for reference.

10-43-400 Department Expenditures – Funds allocated to cover a variety of general department expenditures.

Elections

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	10-47-110	\$ -	\$ -	\$ 1,000	\$ -
Employee Benefits	10-47-130	\$ -	\$ -	\$ -	\$ -
Education, Training, & Travel	10-47-230	\$ -	\$ 15	\$ 500	\$ 500
Professional Services	10-47-310	\$ -	\$ 632	\$ 500	\$ -
Department Expenditures	10-47-400	\$ -	\$ 1,826	\$ 2,000	\$ 500
Total Election Expenditures		\$ -	\$ 2,473	\$ 4,000	\$ 1,000

The Election budget includes all expenditures related to the Nibley City Municipal Elections, 2019 is not an election year.

10-47-110 Salaries & Wages – Funds allocated for election and counting judges.

10-47-130 Employee Benefits – Funds allocated to be paid for Social Security & Medicare withholding.

10-47-230 Education, Training, & Travel – Funds allocated for mileage, per diem and training costs.

10-47-310 Professional Services – Funds allocated to cover the costs of Municipal Election. No election will be held this year.

10-47-400 Department Expenditures - Funds allocated to cover a variety of general department expenditures.



Public Works/Shop

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	10-48-110	\$ 87,166	\$ 86,928	\$ 87,000	\$ 90,000
Employee Benefits	10-48-130	\$ 39,664	\$ 37,013	\$ 37,000	\$ 42,000
Education, Training, & Travel	10-48-230	\$ 2,805	\$ 2,413	\$ 9,000	\$ 9,000
Office Supplies	10-48-240	\$ -	\$ 229	\$ 2,000	\$ 2,000
Uniforms	10-48-247	\$ -	\$ 5,368	\$ 5,000	\$ 5,000
Bldg. Repair & Maintenance	10-48-250	\$ -	\$ 5,809	\$ 12,000	\$ 7,000
Vehicle Fuel	10-48-251	\$ 5,279	\$ 35,326	\$ 40,000	\$ 40,000
Vehicle Repair	10-48-252	\$ 32,016	\$ 31,833	\$ 30,000	\$ 30,000
Utilities	10-48-270	\$ 9,939	\$ 10,828	\$ 12,000	\$ 12,000
Memberships & Dues	10-48-300	\$ 425	\$ 540	\$ 3,000	\$ 3,500
Professional Services	10-48-310	\$ -	\$ -	\$ 500	\$ 500
Legal Expense	10-48-311	\$ -	\$ -	\$ 500	\$ 500
Department Expenditures	10-48-400	\$ 1,191	\$ 5,158	\$ 7,500	\$ 7,500
Engineering Expense	10-48-514	\$ 18,624	\$ 718	\$ 8,500	\$ 8,500
Emergency Expenses	10-48-515	\$ -	\$ -	\$ 10,000	\$ 10,000
Total Public Works Expenditures		\$ 197,109	\$ 222,162	\$ 264,000	\$ 267,500

The Public Works budget includes all expenditures related to the Nibley City Public Works department.

10-48-110 Salaries & Wages – Funds allocated for the Public Works salaries.

10-48-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-48-230 Education, Training, & Travel - Funds allocated for hotel costs, mileage, and per diem. Funds are also included for registration fees for conferences and continuing education, as well as for license and certification fees. Training funds have been increased this year in order to send all staff to a one-time snow plow training.

10-48-240 Office Supplies – This account combined all public works department office supplies accounts into one.

10-48-247 Uniforms – Funds allocated for public works safety and cold weather gear, boots, shirts, etc. This account includes funds for all public works departments' uniform expenses.

10-48-250 Building Repair and Maintenance – Funds allocated for maintenance of City Hall and public works buildings.

10-48-251 Vehicle Fuel – Funds allocated for all vehicle fuel expenses. Enterprise departments reimburse the General Fund for these costs through the administrative charges in accounts 10-39-700 through 10-39-702.

10-48-252 Vehicle Repair – Funds allocated for all vehicle repairs. Enterprise departments reimburse the General Fund for these costs through the administrative charges in accounts 10-39-700 through 10-39-702.

10-48-270 Utilities – Funds allocated for utility costs at the Public Works buildings. Enterprise departments reimburse the General Fund for these costs through the administrative charges in accounts 10-39-700 through 10-39-702.

10-48-300 Memberships & Dues – Funds allocated for professional memberships and dues, which include: The American Society of Civil Engineers and American Public Works Association. These memberships provide opportunities for educational training and networking with other industry professionals across the state.

10-48-310 Professional Services – Funds allocated for professional services other than legal or engineering.

10-48-311 Legal Expense – These funds are for legal services related to public works projects.

10-48-400 Department Expenditures – Funds allocated for general expenses and a variety of other department needs.

10-48-514 Engineering Expense – Funds allocated for engineering costs related to public works functions. This account had a slight increase based on actual costs.

10-48-515 Emergency Expense – Funds allocated for any unforeseen costs dues to an emergency.



Non-Departmental Expenses

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Office Supplies	10-50-240	\$ 9,137	\$ 5,371	\$ 10,000	\$ 10,000
Stamps	10-50-243	\$ 1,211	\$ 1,397	\$ 2,000	\$ 2,000
Utility Billing Postage	10-50-245	\$ 9,426	\$ 9,686	\$ 12,000	\$ 12,000
Maintenance/Equipment	10-50-250	\$ 2,535	\$ 2,669	\$ 3,000	\$ 3,000
Utilities	10-50-270	\$ 11,997	\$ 14,579	\$ 13,500	\$ 13,500
Software	10-50-370	\$ 25,688	\$ 22,243	\$ 35,000	\$ 35,000
Bank Charges	10-50-440	\$ 19,113	\$ 20,177	\$ 22,000	\$ 22,000
Insurance Expense	10-50-510	\$ 47,566	\$ 49,928	\$ 65,000	\$ 65,000
Building Lease	10-50-511	\$ 43,000	\$ 49,992	\$ 50,000	\$ 60,000
Emergency Expense	10-50-515	\$ -	\$ -	\$ 10,000	\$ 10,000
Information Technology	10-50-518	\$ 9,236	\$ 12,970	\$ 16,000	\$ 16,000
Community Center	10-50-520	\$ 402	\$ 370	\$ 2,000	\$ 2,000
Newsletter	10-50-530	\$ 5,180	\$ 5,354	\$ 5,500	\$ 5,500
Transfer To Capital Projects	10-50-910	\$ 250,000	\$ -	\$ 250,000	\$ -
Total Non-Departmental Expenses		\$ 434,491	\$ 194,735	\$ 496,000	\$ 256,000

The Non-Departmental budget includes all expenditures related to the Nibley City office expenses.

10-50-240 Office Supplies – Office supplies for City Hall.

10-50-243 Stamps – Funds allocated for the costs of mailing and stamps.

10-50-245 Utility Billing Postage – Funds allocated for mailing monthly utility statements.

10-50-250 Equipment Maintenance – Funds allocated for office equipment maintenance; includes copier costs but does not include computers.

10-50-270 Utilities – Funds allocated for City Hall utilities: electricity, telephone, internet, etc. This budget has been increased because the Telephone/Internet account 10-50-280 was combined with this utilities account.

10-50-370 Software – Funds allocated for Microsoft yearly subscription, iWorq for multiple applications, Adobe Pro for three subscriptions, Municipal Code Online, Cloudspeaker Community Alert System, Caselle accounting software, document management, time keeping, business licensing, animal licensing, work orders and permit management and Dropbox for storing audio files of public meetings.

10-50-440 Bank Charges – Funds allocated for credit card merchant fees for office, online, and automatic fee and residents' utility payments (Xpress Bill Pay, Sportsites). Also includes bounced check fees (Bank of Utah).

10-50-510 Insurance Expense – Funds allocated for insurance premium costs for City vehicles and the City's general liability policy.

10-50-511 Building Lease – Funds allocated for City Hall bond payments paid through the Municipal Building Authority. This account had a \$10,000 increase in order to pay off the debt faster. See account 20-30-500.

10-50-515 Emergency Expense – Funds allocated for unforeseen costs due to an emergency.

10-50-518 Information Technology – Funds allocated for IT, server, email, backup, tech support and software. Funds allocated to repair, replace and upgrade office computers and software. Funds allocated to host and manage Nibley City’s website

10-50-520 Community Center – Funds allocated to expenses related for repairs and maintenance of the city hall community room.

10-50-530 Newsletter – Funds allocated for printing the monthly City newsletter.

10-50-910 Transfer to Capital Project Fund – This account is used to transfer surplus funds from the General Fund into the Capital Projects Fund.





Public Safety

Public Safety

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	10-54-110	\$ 12,878	\$ 19,434	\$ 20,000	\$ 20,000
Employee Benefits	10-54-130	\$ 529	\$ 1,621	\$ 2,000	\$ 2,000
Education, Travel, & Training	10-54-230	\$ -	\$ 1,848	\$ 3,000	\$ 3,000
Memberships & Dues	10-54-300	\$ -	\$ -	\$ 500	\$ 500
Sheriff Contract Services	10-54-320	\$ 51,302	\$ 51,302	\$ 52,000	\$ 75,000
Fire Protection	10-54-340	\$ 43,504	\$ 43,504	\$ 52,000	\$ 61,000
First Response	10-54-350	\$ 24,021	\$ 24,000	\$ 24,000	\$ 24,000
Animal Control	10-54-360	\$ 17,022	\$ 16,927	\$ 19,000	\$ 19,000
Department Expenditures	10-54-400	\$ 2,131	\$ 5,660	\$ 6,000	\$ 6,000
Communication Center	10-54-440	\$ 73,720	\$ 71,907	\$ 66,000	\$ 68,000
Total Public Safety Expenditures		\$ 225,107	\$ 236,204	\$ 244,500	\$ 278,500

The Public Safety budget includes all expenditures related to the Nibley City public safety contracts and personnel.

10-54-110 - Salaries & Wages – Funds allocated for a part-time (15 hrs per week) emergency manager. A portion of the emergency manager’s salary is paid by a state emergency preparedness grant. See 10-33-810.

10-54-130 Employee benefits - Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-54-230 Education, Training, & Travel - Funds allocated for hotel costs, mileage, and per diem. Funds are also included for registration fees for conferences and continuing education, as well as for license and certification fees. These funds also include CERT training reimbursement up to \$2,000 for Nibley City residents. CERT training costs are \$70.00 per volunteer. Half of this cost is reimbursed to citizens after completion.

10-54-300 Memberships and Dues – Funds allocated for professional memberships & dues.

10-54-320 Sheriff Contract Services – Funds allocated to fulfill the contracted services provided by the Cache County Sheriff’s Office for patrol services, investigations, SWAT, drug task force, and public outreach, such as parades and school assistance. The cost has increased due to a new contract with the Sheriff. The cost is increasing from \$51,000 per year to \$75,000 per year in order to add an additional deputy. The city also requested changes to the contract including requiring a representative of the sheriffs office to attend Nibley staff meetings, allowing the city to direct when and where foot and bike patrols will be conducted and allowing the city to set traffic enforcement priorities.

10-54-340 Fire Protection – Funds allocated to fulfill the contracted amount with the Hyrum Fire Department. The 2018-19 fee is \$9.00/resident/year and increases by \$1.00 per resident. Hyrum billed Nibley based on 6,747 residents.

10-54-350 First Response – This is Nibley’s contribution to the Nibley-Millville First Responder’s Fund. See Account 24.

10-54-360 Animal Control – Funds for contracted amount with the Sheriff’s office. Also includes funds for dog licensing software, Cache Humane Society impound agreement and costs to house impounded dogs in the City kennel.

10-54-400 Department Expenditures – Funds allocated for costs related to emergency management.

10-54-440 Communication Center – Funds allocated to pay 911 Dispatch Center Fee. A \$3 fee is charged on utility accounts to collect these funds. This amount increases each year to account for growth.



Streets Department

Streets Department

MAINTENANCE

2017-18 saw the dedicated employees in the Nibley Streets Department accomplish the following maintenance projects:

- Preservation treatment applied to 1,033,413 sq. ft. of roads
- Crack-sealed roads in preparation for preservation treatments
- Swept all streets in Nibley
- Raised sidewalk and curb and gutter throughout Nibley
- Repainted striping on 3200 South from 165 to 1600 West
- Repainted all crosswalks throughout Nibley
- Constructed new sidewalk at Discovery Park
- Constructed new sidewalk on 250 East from 3450 South to 3575 South
- Constructed new sidewalk on 3200 South from 1500 West to 1600 West South side of road

CONSTRUCTION

The final months of 2017-18 and the year 2018-19 will see the department construct these projects:

- Preservation treatment applied to approximately 600,000 sq. ft. of roads
- Replace ADA intersection ramps that are not compliant with federal regulations
- Repaint all crosswalks and add new where needed
- Construct missing links in the sidewalk network
- Oversee all new subdivision infrastructure

Streets Department

Expenses	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Salaries & Wages	10-60-110	\$ 37,048	\$ 32,207	\$ 33,000	\$ 34,000
Seasonal Salaries And Wages	10-60-115	\$ 2,242	\$ 4,901	\$ 6,300	\$ 4,000
Crossing Guard Salaries And Wage	10-60-120	\$ 14,212	\$ 22,688	\$ 30,000	\$ 36,000
Employee Benefits	10-60-130	\$ 37,523	\$ 18,586	\$ 20,000	\$ 25,000
Crossing Guard Benefits	10-60-135	\$ 248	\$ 475	\$ -	\$ 3,000
Education, Training, & Travel	10-60-230	\$ 2,390	\$ 1,004	\$ 2,000	\$ 4,000
Maintenance	10-60-250	\$ 33,154	\$ 29,824	\$ 32,000	\$ 32,000
New Development Infrastructure	10-60-260	\$ 11,000	\$ 13,046	\$ 11,000	\$ 11,000
Utilities - Crossing Lights	10-60-270	\$ 289	\$ 265	\$ 500	\$ 500
Utilities - Street Lights	10-60-275	\$ 49,417	\$ 42,576	\$ 50,000	\$ 50,000
House At 3200 South	10-60-278	\$ 100	\$ 20	\$ 1,000	\$ 1,000
Professional Services	10-60-310	\$ -	\$ -	\$ 500	\$ 500
Legal Expense	10-60-311	\$ 414	\$ -	\$ 500	\$ 500
Snow Removal	10-60-450	\$ 17,880	\$ 18,000	\$ 18,000	\$ 18,000
Engineering Expense	10-60-514	\$ 4,125	\$ 7,045	\$ 5,000	\$ 5,000
Emergency Expense	10-60-515	\$ -	\$ -	\$ 10,000	\$ -
Streetlights	10-60-611	\$ -	\$ -	\$ -	\$ 5,000
Total Streets Expenditures		\$ 210,042	\$ 190,638	\$ 219,800	\$ 229,500

The Streets budget includes all expenditures related to the Nibley City streets department.

10-60-110 Salaries & Wages – Funds allocated for 50% of streets/stormwater superintendent’s wages. A 2% COLA is being proposed for employees.

10-60-115 Seasonal Salaries & Wages – Funds allocated for 50% of one seasonal employee for 4 months at full-time (640 hrs.), and 4 months at part-time (320 hrs.). The other half of the salary for this seasonal employee is paid out of the Stormwater account 53-40-115.

10-60-120 Crossing Guard Salaries & Wages – Funds allocated for wages of six crossing guards at the following locations; Thomas Edison Charter School (1), Nibley Elementary (3), and Heritage Elementary (2). Crossing Guards are supervised by the Streets Superintendent.

10-60-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-60-135 – Crossing Guard Benefits – Social Security & Medicare withholdings.

10-60-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem, registration fees for conferences and continuing education, as well as for license and certification fees.

10-60-250 Maintenance – Funds allocated for street repair and maintenance (curbs, gutters, sidewalks, signs, striping/markings, etc.); this does not including general pavement maintenance, which is accounts 45-40-744 and 11-40-650.

10-60-260 New Development Infrastructure – Funds allocated for city standard street signs and street lights, which are put in at the time of new development. Funds also include water valve collars and manhole collar costs. The City pays for signs, street lights, collars, etc. up front and then the cost is reimbursed by developers.

10-60-270 Utilities – Funds allocated for school zone crossing light electricity.

10-60-275 Utilities–Street Lights – Funds allocated to pay for electricity for all street lights in the city. Rocky Mountain Power charges the City approximately \$16 per month per streetlight. There are currently 245 lights in the City and it is estimated that there will be an additional 15 street lights added during FY 17-18 due to new development.

10-60-278 – House at 3200 South – Funds allocated for maintaining the homes purchased for the Right-of-Way at 3200 S and SR-165/Main Street. The home is currently being rented out.

10-60-310 Professional Services – Funds allocated for non-engineering or non-legal professional services.

10-60-311 Legal Expense – Funds allocated for legal services related to street projects.

10-60-450 Snow Removal – Funds allocated to purchase salt, and equipment to remove snow and ice on roadways during winter.

10-60-514 Engineering Expense – Funds allocated for engineering costs for street-related projects.

10-60-611 Streetlights – Funds allocated for streetlights that are not installed by developers.

Sanitation

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Professional Services	10-62-310	\$ -	\$ -	\$ 500	\$ 500
Refuse Collection Services	10-62-320	\$ 462,773	\$ 451,593	\$ 465,000	\$ 440,000
Department Expenditures	10-62-400	\$ -	\$ 796	\$ 1,000	\$ 1,000
Engineering Expense	10-62-514	\$ -	\$ -	\$ 500	\$ 500
Emergency Expense	10-62-515	\$ -	\$ -	\$ 2,000	\$ 2,000
Total Sanitation Expenditures		\$ 462,773	\$ 452,389	\$ 469,000	\$ 444,000

The Sanitation budget includes all expenditures related to sanitation in Nibley City.

10-62-310 Professional Services – Funds allocated for non-engineering, legal or other professional services.

10-62-320 Refuse Collection Services – Funds allocated to pay Logan City for garbage, recycling and green waste pick up. Charges are passed through to Nibley residents. Logan City increased the rates this year as follows: 90-gallon can from \$13.25 to \$15.40, 60-gallon cans from \$11.00 to \$13.15, recycle container \$3.00 (not proposed to increase), and a green waste container from \$4.00 to \$5.00. Budget amount has been decreased on a revised estimate of costs.

10-62-400 Department Expenditures – Funds allocated to rent dumpsters for spring cleanup and to dispose of rubbish dumped at the recycle site that needs to be taken to the landfill.

10-62-514 Engineering Expense – Funds allocated for charges from City engineers relating to Sanitation projects.

10-62-515 Emergency Expense – Funds allocated for any unforeseen costs due to an emergency.



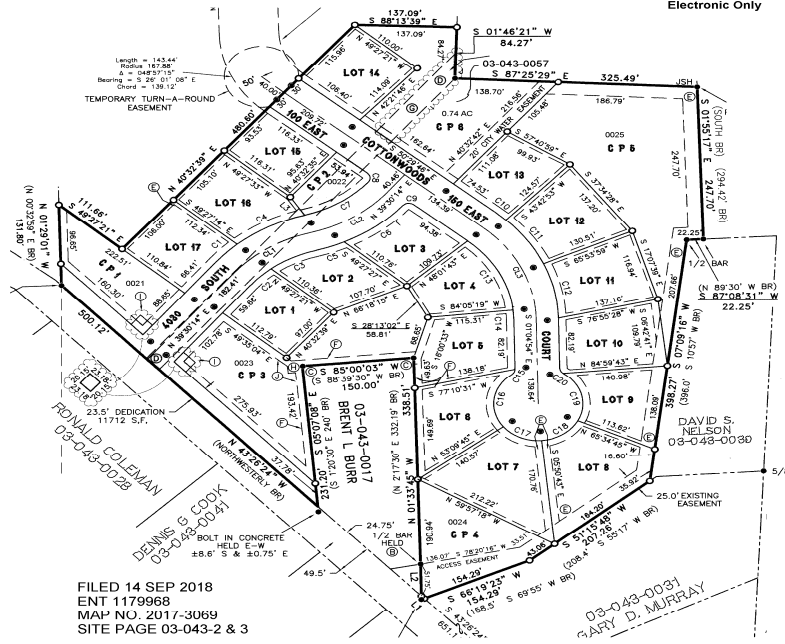
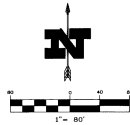


THE COTTONWOODS SUBDIVISION
 S.W. 1/4 OF SECTION 27
 T. 11 NORTH, R. 1 EAST S.L.B.&M.
 NIBLEY CITY, CACHE COUNTY, UTAH

03-197

TAX UNIT 08

Electronic Only



FILED 14 SEP 2018
 ENT 1179968
 MAP NO. 2017-3069
 SITE PAGE 03-043-2 & 3
 PARCEL NO. = 03-197-LOT NO.

Planning & Building

Planning & Building

One of the most notable accomplishments of the Planning Department in 2017-2018 was the update of the Transportation Master Plan. This master plan will help the City plan for future growth and help the City create a transportation network that benefits all residents. The Planning and Building Department has also started other long-term planning for future land use and affordable housing. The Planning Department has also reviewed multiple subdivision applications, commercial and industrial developments, fence permits, accessory building permits, and conditional use permits during the 2017-18 fiscal year. Between July 1, 2017 and April 30, 2018, the Planning and Building Department has helped write and review twelve new ordinances. The Planning and Building Department also played a key role in obtaining grant money for 1200 W and 3200 S realignment project. The Planning Department also oversaw or helped with the planning of 3,722 feet of new paved trails and dedication of additional 1,837 feet of trail right-of-way over the past year.

Nibley has continued to add new real estate value; 59 new home building permits were issued in calendar year 2017. The City issued 120 total building permits over the 12 month period from April 2017 through March 2018. The subdivisions currently under construction would add approximately 93 new building lots to the City and there are currently 25 building lots under construction.

2018-19 Department Goals/Projects

- Building Inspector to obtain commercial inspection certification
- Finish future land use map, annexation policy plan and affordable housing plan
- Update Zoning Map
- Finish Minor Subdivision Ordinance
- Address Flag Lots
- Update Subdivision Code
- Update Conditional Use Code
- Update commercial and industrial code to match future land use map
- Update zoning code and policy to allow for economic growth in more areas of the City.

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	10-68-110	\$ 107,552	\$ 106,210	\$ 110,000	\$ 133,000
Employee Benefits	10-68-130	\$ 39,799	\$ 50,155	\$ 52,000	\$ 57,000
Education, Training, & Travel	10-68-230	\$ 7,245	\$ 6,142	\$ 10,000	\$ 10,000
Office Supplies	10-68-240	\$ 177	\$ 333	\$ 1,000	\$ 1,000
Memberships & Dues	10-68-300	\$ -	\$ 1,314	\$ 1,000	\$ 2,000
Professional Services	10-68-310	\$ -	\$ -	\$ 500	\$ 500
Legal Expenses	10-68-311	\$ 19,098	\$ 21,135	\$ 15,000	\$ 25,000
Commercial Review	10-68-315	\$ -	\$ 270	\$ 3,000	\$ 3,000
Department Expenditures	10-68-400	\$ 2,572	\$ 1,919	\$ 2,500	\$ 2,000
Engineering Expense	10-68-514	\$ 38,702	\$ 50,219	\$ 35,000	\$ 35,000
Code Enforcement	10-68-550	\$ -	\$ -	\$ 4,000	\$ 4,000
County Planning Assessment	10-68-621	\$ 7,397	\$ 7,699	\$ 7,500	\$ 7,500
Tree Board	10-68-655	\$ 7	\$ -	\$ 1,000	\$ 1,000
Total Planning & Building Expenses		\$ 222,549	\$ 245,397	\$ 242,500	\$ 281,000

10-68-110 Salaries & Wages – Funds allocated for city planner and building inspector salaries, and part-time commercial building inspector and six planning commissioners. A 2% COLA is being proposed for employees.

10-68-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-68-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds also included for registration fees for conferences and continuing education , as well as for license and certification fees.

10-68-240 Office Supplies – Funds allocated for the online building code book and yearly updates.

10-68-300 Memberships & Dues – Funds allocated for professional memberships and dues which include: American Planners Association, Utah Chapter of APA and Cache Planners Group.

10-68-310 Professional Services – Funds allocated for non-engineering or legal professional services.

10-68-311 Legal Expenses – Funds allocated for legal review fees, primarily from the City attorney. Most of these fees are passed on to developers.

10-68-315 Commercial Reviews – Funds allocated for review of all commercial building plans.

10-68-400 Department Expenditures – Funds allocated for expenses such as online records access and for publishing hearing notices. Costs for public hearing notices are passed on to project applicants.

10-68-514 Engineering – Funds allocated for engineer development reviews and weekly administrative engineer meetings. These fees are passed on to developers.

10-68-550 – Code Enforcement – Funds allocated to enforce municipal code violations.

10-68-621 County Planning Assessment – Funds allocated for fees paid to Cache County for technical planning and trail assistance and to the Cache Metropolitan Planning Organization for regional transportation planning services.

10-68-655 Tree Board – Funds allocated for expenses related to the Tree Board and fulfilling the requirements of the City's Tree City USA designation.



Parks

Parks

2017-2018 Accomplishments:

- Parks department hired Nick Saurey as a full time employee
- Parks Superintendent Rod Elwood was recertified as a Playground Safety Inspector
- Replaced worn-out parts on the playground at Virgil Gibbons Heritage Park
- With help from volunteers, planted about 100 trees in 7 Nibley City Parks
- Riverhawk trail was completed
- Trail at the Cottages completed
- Sidewalk and dirt shaping completed at Discovery Park (Sunrise Disc Golf Course)
- Mowed and maintained 40 acres of developed parks and 30 acres undeveloped land
- Trimmed sidewalk trees in November 2017 to allow safe pedestrian travel along routes to schools
- Purchased two utility vehicles for park maintenance and a snow blower with optional mower deck

These properties will be turned over to the City for maintenance during 2018-19, increasing the total maintained acreage from 46 to 70 acres:

- Maple View Estates pocket park and open space
- 1200 West park strip corridor
- Firefly Park
- Ridgeline River trail
- Summerfield Place trail



2018-19 Park Construction Goals:

- Continue construction on Firefly Park GL 56-40-751
- Install tree watering systems at Discovery Park GL 10-70-420
- Tennis/Pickleball Courts GL 56-40-752
- Splash Pad GL 56-40-754
- Veterans Memorial Park GL 56-40-753

2018-19 Equipment Budget Requests

- 72" Mower (Replacement) GL 45-40-742
- Utility vehicle with tracks for winter trail maintenance (Funded by Utah Recreation grant) GL 10-70-740

Parks

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
	10-70-110	\$ 101,151	\$ 123,874	\$ 136,000	\$ 141,000
Seasonal Salaries & Wages	10-70-115	\$ 45,114	\$ 45,866	\$ 45,000	\$ 45,000
Employee Benefits	10-70-130	\$ 73,656	\$ 56,619	\$ 54,000	\$ 60,000
Education, Training, & Travel	10-70-230	\$ 4,785	\$ 4,173	\$ 4,000	\$ 5,000
Equipment\Maintenance	10-70-250	\$ 48,655	\$ 44,783	\$ 45,000	\$ 50,000
Utilities	10-70-270	\$ 5,367	\$ 6,047	\$ 6,000	\$ 6,000
Trees	10-70-420	\$ 6,622	\$ 7,079	\$ 6,000	\$ 7,000
Morgan Farm	10-70-695	\$ 629	\$ -	\$ -	\$ -
Capital Outlay	10-70-740	\$ 36,057	\$ -	\$ -	\$ 40,000
Transfer To Capital Projects	10-70-900	\$ -	\$ -	\$ -	\$ -
Total Parks Expenditures		\$ 322,036	\$ 288,441	\$ 296,000	\$ 354,000

10-70-110 Salaries & Wages – Funds allocated for wages for the Park Superintendent and two full-time employees. A 2% COLA is being proposed for employees.

10-70-115 Seasonal Salaries & Wages – Funds allocated for wages of four seasonal employees, four months of the year working full-time and four months of the year as part-time.

10-70-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-70-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds also included for registration fees for conferences and continuing education, as well as for license and certification fees.

10-70-250 Equipment/Maintenance – Funds allocated for non-vehicular equipment and facilities maintenance which include: mowers, blowers, trimmers, fertilizer, paint, sprinkler repair, hand tools, etc.

10-70-270 Utilities – Funds allocated for park facility utilities – electricity and water.

10-70-420 Trees – Funds allocated to cover Tree City USA re-certification requirements. Nibley is required to spend \$2/person on trees and tree-related expenses, which would be approximately \$14,000, based on the city's population of about 7,000. The City anticipates spending half of that cost (\$7,000) on trees and the rest will be met with labor costs.

10-70-695 Morgan Farm – Funds to support the community garden will come from the Parks department account 10-70-250.

10-70-740 Capital Outlay – Funds allocated in accordance with the Utah Outdoor Recreation Grant. If Nibley City is awarded the grant, funds will be used to develop Summer and Winter recreational activities at Firefly and Virgil Gibbons Heritage Park including purchasing a tracked vehicle and accessories to groom Nibley City trails.



Recreation Department

COMMUNITY DEVELOPMENT AND RECREATION

The objectives of the Community Services and Recreation Department are to, first, build a community connection, and second to support citizens in living a healthy lifestyle. Meeting both of these objectives results in a higher quality of life for Nibley residents. This is accomplished by providing special events, organized sports leagues, wellness programs and education, cultural activities, and supporting the planning of passive recreation.

Nibley's Recreation Director, part-time seasonal staff, and interns continue to support, improve, and or expand existing events and programs, including the BOOnanza, Holiday Open House, Live Nativity, Movies in the Park, the Egg Run and children's Hopstake courses, Heritage Days, youth baseball, softball, and T-ball, a pay it forward campaign, Holiday Decorating Contest, Scarecrow Fun Run and Adult Drop in Soccer.

Guided by the recent 2017 Imagine Nibley Campaign data, along with the adopted update to the Parks, Recreation and Trails Plan, continued council direction, and post event/program participant feedback, the department has clear direction on where the community would like to go with recreation and community services. This department will incrementally adjust events and programs to match the interest of Nibley citizens based on the available resources provided through the department budget.

The adjustments in the budget for this year support the possibility of greater community involvement with volunteer recruitment, event planning, and event management through a Parks and Recreation Advisory and Volunteer Committee, should the council elect to approve its formation. Considerations of the impact of meaningful experiences, sustainability, efficient use of resources, and cost/revenue will continue to be evaluated for both new and existing recreation offerings. Although the overall expenses for this department have increased when compared to the amount budgeted last year, note that recreation opportunities have expanded and, known revenue generated from programs and events offered in previous years and the anticipated revenue expected this budget year will help offset the additional costs. This will be accomplished, in part, through cost-effective events, revenue generating programs, and revenue generating capital projects, along with continued and expanding support from sponsors.

Our community has enjoyed the expanded offerings from this department, and several events and programs have experienced significant growth, in some cases even doubling in participants. Although this growth presents budget forecasting challenges, the department will continue to collect participation numbers, and estimate resource needs based on participation trends. With data collected in recent years, along with historical revenue and expense numbers, the department anticipates greater predictability in budgeting forecasts.

COMMUNITY DEVELOPMENT AND RECREATION

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	10-75-110	\$ 48,754	\$ 51,754	\$ 51,000	\$ 51,000
Seasonal Salaries & Wages	10-75-115	\$ 5,707	\$ 14,073	\$ 21,000	\$ 21,000
Employee Benefits	10-75-130	\$ 23,837	\$ 27,709	\$ 32,000	\$ 33,000
Education, Training, & Travel	10-75-230	\$ 645	\$ 3,765	\$ 4,300	\$ 4,300
Uniforms	10-75-247	\$ 112	\$ 195	\$ 200	\$ 200
Memberships & Dues	10-75-300	\$ 215	\$ 360	\$ 300	\$ 500
Department Expenditures	10-75-400	\$ 3,543	\$ 1,671	\$ 3,600	\$ 3,600
Ballfield Sponsorship	10-75-415	\$ 820	\$ 72	\$ 1,000	\$ 1,000
Library	10-75-480	\$ 24,220	\$ 24,535	\$ 27,000	\$ 27,000
Rec Rental Equipment	10-75-500	\$ 225	\$ 2	\$ 300	\$ 300
Youth & Adult Programs	10-75-515	\$ 18,817	\$ 18,571	\$ 13,000	\$ 13,000
Family Special Events	10-75-540	\$ 1,062	\$ 185	\$ 400	\$ 400
Hyrum Senior Center	10-75-650	\$ 1,000	\$ -	\$ 5,000	\$ 1,000
Wildlife	10-75-652	\$ 304	\$ 90	\$ 300	\$ 300
Special Events	10-75-657	\$ 4,402	\$ 3,957	\$ 2,300	\$ 3,000
Heritage Days	10-75-660	\$ 20,455	\$ 16,801	\$ 20,000	\$ 22,000
Children's Theater	10-75-661	\$ 4,640	\$ 9,359	\$ 6,000	\$ 8,000
Youth Council	10-75-662	\$ 5,365	\$ 5,528	\$ 5,500	\$ 5,500
Nibley Royalty & Float	10-75-664	\$ 3,117	\$ 1,573	\$ 3,500	\$ 3,500
Community Garden	10-75-667	\$ -	\$ -	\$ 1,000	\$ -
Nibley Fitness	10-75-669	\$ -	\$ -	\$ -	\$ 1,000
Fitness Programs	10-75-670	\$ 399	\$ 4,160	\$ 3,400	\$ 2,400
Parks & Rec Committee	10-75-671	\$ -	\$ -	\$ -	\$ 2,000
Total Community Dev. Expenditures		\$ 167,639	\$ 184,360	\$ 201,100	\$ 204,000

10-75-110 Salaries & Wages – Funds allocated for Community Development and Recreation Salaries. A 2% COLA is being proposed for employees.

10-75-115 Seasonal Salaries & Wages – Funds allocated for sports officials, group fitness instructors, seasonal concessions employees, and recreation interns.

10-75-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

10-75-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds are also included for registration fees for conferences and continuing education, as well as for license and certification fees.

10-75-247 Uniforms – Funds allocated for uniforms for seasonal employees.

10-75-300 Memberships & Dues – Funds allocated for professional memberships and dues which include: The Utah Recreation and Parks Association and the National Recreation and Parks Association.

10-75-400 Department Expenditures – Funds allocated for concessions, supplies, surveys, advertising, promotional materials, signage, banners, flyers, and sponsorship programs.

10-75-415 Ballfield Sponsorships – Funds allocated to purchase banners to display at ballfields for those who sponsor events and programs.

10-75-480 – Library – Funds allocated for fees that Hyrum City assesses to Nibley City for providing Nibley residents access to the Hyrum Library. The fee of \$35 is assessed based on active library cards of Nibley residents. There are currently 701 Nibley residents who have library cards. The actual cost to Hyrum City for each card is approximately \$114 per Hyrum resident.

10-75-500 Rec Rental Equipment – Funds allocated for purchasing, maintaining, and replacing recreation equipment that is checked out for residential use. Items include: disc golf sets, Spikeball, and Kubb.

10-75-515 Youth & Adult Programs – Funds allocated for baseball, softball, ultimate Frisbee, Super START T-ball and soccer, 5 and 6 year-old soccer, summer camp, clinics and tournaments and adult soccer.

10-75-540 Family Special Events – Funds allocated for special events which, include: Daddy Daughter Dance, Mommy Son Adventure, etc.

10-75-650 Hyrum Senior Center – Funds allocated for an annual donation to the Hyrum Senior Center as an expression of gratitude for allowing Nibley residents to use the facilities and programs. There is no formal agreement allowing Nibley residents use of the center. Funds are used to purchase equipment for the center such as chairs, tables, etc. Additional funds in the amount of \$4,000 were added to this account last year for possible matching funds for a larger grant sought for the South Valley Loaves and Fishes Project, however that grant was not secured.

10-75-652 Wildlife – Funds allocated for an annual contribution to the Blacksmith Fork Wildlife Association to help fund their efforts to support wildlife activity in the City.

10-75-657 Special Events – Funds allocated for special events such as Movies in the Park, Halloween BOOnanza, Christmas/ Nativity, etc.

10-75-660 Heritage Days – Funds allocated for the City's contribution to the annual Heritage Days Festival. This fund has been increased to expand the fireworks show.

10-75-661 Children's Theatre – Funds allocated for expenditures related to the Heritage Days children's play. If awarded, the City anticipates receiving \$4,000 in revenue, which included; a \$750 RAPZ grant, a \$2,000 Rocky Mountain Power Grant, a \$750 Utah Arts Council Grant, and \$500 in revenue from T-shirt Sales. This fund also has \$2,000 for storage needs.

10-75-662 Youth Council – Funds allocated for conference registrations, education, training, travel, shirts, concessions, and miscellaneous Youth Council expenses.

10-75-664 Nibley Royalty and Float – Funds allocated for the pageant held each year.

10-75-667 Community Garden – Funds to support the community garden will now come from the Parks department GL 10-70-250.

10-75-669 Nibley Fitness – Funds allocated for fitness class equipment and fitness instructors. This is a new account that will track Nibley Fitness expenses.

10-75-670 Fitness Programs – Funds allocated for Easter Egg Fun Run, Heritage Days Fun Run, Scarecrow Fun Run and other fitness events and programs.

10-75-671 Parks & Rec Committee – Funds allocated for a volunteer advisory board to coordinate volunteers and provide guidance on parks, recreation, art and culture in Nibley.



Class C Road Funds

Revenue	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Interest Earnings	11-30-400	\$ -	\$ -	\$ -	\$ 1,000
Class "C" Road Allotment	11-30-500	\$ 198,211	\$ 219,731	\$ 250,000	\$ 249,000
Appropriation Of Fund Balance	11-30-611	\$ -	\$ -	\$ -	\$ -
Total Revenues		\$ 198,211	\$ 219,731	\$ 250,000	\$ 250,000

Expenses		Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Class "C" Road Projects	11-40-650	\$ 175,259	\$ 200,000	\$ 200,000	\$ 250,000
Master Plans	11-40-737	\$ -	\$ 50,000	\$ 50,000	\$ -
Total Capital Expenditures		\$ 175,259	\$ 250,000	\$ 250,000	\$ 250,000

Surplus/(Deficit) **\$ (30,269)**

Beginning Cash Balance (Est.)	\$ 205,720
Reserves (Fund Balance App.)	\$ (30,269)
Ending Cash Balance (Est.)	\$ 175,451

Revenue Accounts:

11-30-400 Interest earnings – Revenue generated from interest by the funds held in the bank.

11-30-500 Class "C" Road allotment – Revenue generated from the state as gas tax.

11-30-611 Appropriation of fund balance – Funds appropriated from the ongoing fund balance.

Expenditure Accounts:

11-40-650 Class "C" Road Projects – Funds allocated for maintenance of City roads. The City uses a sole-source contractor to perform asphalt treatments, Holbrook Asphalt, because this is the only company in the region that has demonstrated the ability to meet the American Public Works Association specification for High-Density Mineral Bond treatments.

Street maintenance plans for this year include the following:

- Apply asphalt preservation treatment to approximately 600,000 square feet of roads:
- Asphalt overlay from 600 West 2965 South to 450 West and 2850 South, including 515 West
- Elk Horn cul-de-sacs will be skim patched and have an overlay on them to help drainage.

11-40-737 Master Plans – Funds allocated to update and maintain the master plans for the City. In 2018, the City updated the transportation master plan.

Municipal Building Authority

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Interest Subsidy	20-30-400	\$ 31,385	\$ 20,052	\$ 9,000	\$ 9,000
Lease (Nibley GF Contribution)	20-30-500	\$ 43,000	\$ 49,992	\$ 50,000	\$ 60,000
Appropriation Of Fund Balance	20-30-611	\$ -	\$ -	\$ 18,000	\$ 21,000
Total Revenues		\$ 74,385	\$ 70,044	\$ 77,000	\$ 90,000

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Miscellaneous Services	20-40-620	\$ 6,277	\$ -	\$ -	\$ -
Reserves	20-40-699	\$ -	\$ -	\$ -	\$ -
Debt Service	20-40-810	\$ 18,000	\$ 44,000	\$ 44,000	\$ 60,000
Debt Service - Interest	20-40-820	\$ 31,440	\$ 31,288	\$ 33,000	\$ 30,000
Total Capital Expenditures		\$ 55,717	\$ 75,288	\$ 77,000	\$ 90,000

Surplus/(Deficit) **\$ (5,244)**

Beginning Cash Balance (est.)	\$ 610,704
Reserves (Fund Balance App.)	\$ (5,244)
Ending Cash Balance (est.)	\$ 605,460

NOTE: The Nibley City Municipal Building Authority (MBA) is a separate legal entity but is integrated with the City budget for ease of administration. The MBA is the legal body that financed the debt for construction of City Hall.

Revenue Accounts:

20-30-400 Interest Subsidy – Revenue received through a federal stimulus program as an interest subsidy.

20-30-500 Lease – Revenue received from the general funds as lease payment to the MBA. See account 10-50-511 for reference.

20-30-611 Appropriate Fund Balance – This account is used to appropriate funds from the fund balance to be used this fiscal year. The funds reflected here represent refunded interest subsidy funds to be used as an additional principal payment.

Expenditure Accounts:

20-40-620 Miscellaneous Services – Funds used for professional services - accounting.

20-40-810 Debt Service – Funds allocated for the bond payment on the loan. Extra funds are being proposed to be paid this year in order to accelerate payoff of the loan in the amount of \$10,000.

20-40-820 Debt Service – Interest – Funds allocated for interest on the bond payment.

Municipal Building Authority Debt Service Schedule

Interest Pmt Date	Principal	Interest	Total Pmt	Outstanding Principal
10/1/2011	\$ -	\$ 29,916	\$ 26,916	\$ 850,000
10/1/2012	\$ 15,000	\$ 34,000	\$ 49,000	\$ 835,000
10/1/2013	\$ 16,000	\$ 33,400	\$ 49,400	\$ 819,000
10/1/2014	\$ 16,000	\$ 32,760	\$ 48,760	\$ 803,000
10/1/2015	\$ 17,000	\$ 32,120	\$ 49,120	\$ 786,000
10/1/2016	\$ 18,000	\$ 31,440	\$ 49,440	\$ 768,000
10/1/2017	\$ 18,000	\$ 30,720	\$ 48,720	\$ 750,000
10/1/2018	\$ 19,000	\$ 30,000	\$ 49,000	\$ 731,000
10/1/2019	\$ 20,000	\$ 29,240	\$ 49,240	\$ 711,000
10/1/2020	\$ 21,000	\$ 28,440	\$ 49,440	\$ 690,000
10/1/2021	\$ 22,000	\$ 27,600	\$ 49,600	\$ 668,000
10/1/2022	\$ 22,000	\$ 26,720	\$ 48,720	\$ 646,000
10/1/2023	\$ 23,000	\$ 25,840	\$ 48,840	\$ 623,000
10/1/2024	\$ 24,000	\$ 24,920	\$ 48,920	\$ 599,000
10/1/2025	\$ 25,000	\$ 23,960	\$ 48,960	\$ 574,000
10/1/2026	\$ 26,000	\$ 22,960	\$ 48,960	\$ 548,000
10/1/2027	\$ 27,000	\$ 21,920	\$ 48,920	\$ 521,000
10/1/2028	\$ 28,000	\$ 20,840	\$ 48,840	\$ 493,000
10/1/2029	\$ 29,000	\$ 19,720	\$ 48,720	\$ 464,000
10/1/2030	\$ 31,000	\$ 18,560	\$ 49,560	\$ 433,000
10/1/2031	\$ 32,000	\$ 17,320	\$ 49,320	\$ 401,000
10/1/2032	\$ 33,000	\$ 16,040	\$ 49,040	\$ 368,000
10/1/2033	\$ 34,000	\$ 14,720	\$ 48,720	\$ 334,000
10/1/2034	\$ 36,000	\$ 13,360	\$ 49,360	\$ 298,000
10/1/2035	\$ 37,000	\$ 11,920	\$ 48,920	\$ 261,000
10/1/2036	\$ 39,000	\$ 10,440	\$ 49,440	\$ 222,000
10/1/2037	\$ 40,000	\$ 8,880	\$ 48,880	\$ 182,000
10/1/2038	\$ 42,000	\$ 7,280	\$ 49,280	\$ 140,000
10/1/2039	\$ 44,000	\$ 5,600	\$ 49,600	\$ 96,000
10/1/2040	\$ 45,000	\$ 3,840	\$ 48,840	\$ 51,000
10/1/2041	\$ 51,000	\$ 2,040	\$ 53,040	\$ -
	\$ 750,000	\$ 432,160	\$ 1,182,160	

NIBLEY-MILLVILLE FIRST RESPONDERS

The Nibley First Responders are a volunteer group of emergency medical technicians who respond to emergencies in Nibley and Millville. There are currently eight members on the squad. They responded to 184 calls last year and the members attended approximately 68 hours of Continuing Medical Education. The unit covered 6,657 hours of on-call medical coverage in 2017. Another 40 hours of classroom and hands-on training was provided by the First Responders to Scout Groups and Church organizations throughout the year. The expenses for the unit are split between Millville and Nibley based on population.

Revenue	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Cache County Grants	24-36-321	\$ 2,456	\$ 2,616	\$ -	\$ -
State Grants	24-36-322	\$ -		\$ -	\$ -
Nibley Contribution	24-36-601	\$ 24,021	\$ 24,000	\$ 24,022	\$ 24,022
Millville Contribution	24-36-602	\$ 7,578	\$ 7,577	\$ 7,577	\$ 7,577
Miscellaneous	24-36-690	\$ -	\$ -	\$ -	\$ -
Appropriate Fund Balance	24-36-999	\$ -	\$ -	\$ 1,401	\$ 41,401
Total Revenues		\$ 34,055	\$ 34,193	\$ 33,000	\$ 73,000

Expenses	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Stipend	24-40-110	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
Employee Benefits	24-40-130	\$ 346	\$ 410	\$ 500	\$ 500
Education, Training, & Travel	24-40-230	\$ 2,105	\$ 5,111	\$ 7,000	\$ 7,000
Equipment/Maintenance	24-40-244	\$ 3,735	\$ 3,520	\$ 11,500	\$ 11,500
Uniforms	24-40-247	\$ 504	\$ 84	\$ 2,000	\$ 2,000
Vehicle Repair	24-40-252	\$ 99	\$ 627	\$ 2,000	\$ 2,000
Vehicle Fuel	24-40-253	\$ -	\$ -	\$ 1,000	\$ 1,000
Insurance	24-40-510	\$ -	\$ -	\$ 1,000	\$ 1,000
Capital Outlay - Equipment	24-40-740	\$ -	\$ -	\$ -	\$ 40,000
Depreciation	24-40-799	\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 14,789	\$ 17,752	\$ 33,000	\$ 73,000

Surplus/Deficit **\$ 16,441**

Beginning Cash Balance (Est.)	\$ 75,090
Reserves (Fund Balance App.)	\$ 16,441
Ending Cash Balance (Est.)	\$ 91,531

First Responder Revenue Accounts:

24-36-321 Cache County Grants – Funds allocated from county grants. The First Responders don't anticipate receiving any moneys from this county grant this year.

24-36-322 State Grants – Funds allocated from state grants. The First Responders do not anticipate receiving any moneys from this State grant this year.

24-36-601 Nibley Contribution/24-36-602 Millville Contribution – Funds allocated by calculating the total costs and then multiplying that number by 76.02% for Nibley and 23.98% for Millville, which are the population ratios for the cities. The Millville amount is then charged to that city.

First Responder Expenditure Accounts:

24-40-110 Stipend – Funds allocated for paying a stipend to the volunteers to defray costs they incur.

24-40-130 Employee Benefits – Funds allocated are for a counseling benefit.

24-40-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds are also included for registration fees for conferences and continuing education, as well as for license and certification fees.

24-40-244 Equipment Supplies & Maint. – Funds allocated for medical supplies, office supplies, and equipment.

24-40-247 Uniforms – Funds allocated to for hats, jackets, shirts etc.

24-40-252 Vehicle Repair – Funds allocated for first responder vehicle repair.

24-40-253 Vehicle Fuel – Funds allocated for first responder vehicle fuel.

24-40-510 Insurance – Funds allocated for insurance for the ambulance.

24-40-740 Capital Outlay - Equipment – Funds allocated for the purchase of a new first responder vehicle, lights, and accessories. The cost for the truck is being covered by funds left over from previous year's budgets. A new truck is being purchased because the current vehicle is two decades old and unreliable.





Capital Projects

Capital Projects

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Park Reimb. From County	45-38-612	\$ -	\$ -	\$ -	\$ -
Transfer From Water Fund - PW Paving	45-38-613	\$ -	\$ -	\$ -	\$ -
Sale Of Fixed Assets	45-38-690	\$ -	\$ -	\$ -	\$ 4,000
Transfer From General Fund	45-38-700	\$ 286,057	\$ -	\$ 250,000	\$ -
Sale Of Surplus Land	45-38-710	\$ -	\$ -	\$ 90,000	\$ 100,000
Grant - RAPZ	45-38-720	\$ -	\$ 40,751	\$ 355,000	\$ 355,000
Grant - RAPZ Population Allocation	45-38-721	\$ -	\$ -	\$ -	\$ 10,000
Grant - Splash Pad	45-38-722	\$ -	\$ 2,501	\$ 2,500	\$ -
Grant - CCOG	45-38-725	\$ -	\$ 26,000	\$ 26,000	\$ 2,400,000
Grants	45-38-730	\$ 12,000	\$ -	\$ -	\$ -
Miscellaneous Capital Project Rev	45-38-800	\$ -	\$ 20,475	\$ -	\$ -
Appropriated Fund Balance	45-38-910	\$ -	\$ 549,500	\$ 620,737	\$ 838,500
Total Revenues		\$ 298,057	\$ 639,227	\$ 1,344,237	\$ 3,707,500

Capital Project Revenue Accounts

45-38-612 Park Reimbursement From County – This account reflects funds expected to be received from Cache County as reimbursement for the purchase of the 20-acre Heritage Park expansion. No funds are showing in the budget this year as it is not expected to be reimbursed this year. The amount expected to be eventually received is more than \$400,000.

45-38-613 Reimbursement From Water Fund – PW Paving – This account reflects funds expected to be received from the Water Department as reimbursement for the Water Department’s share of the public works parking lot project. The reimbursement amount will be \$31,250 and will be paid in a future budget year. See 45-40-735 in the FY16-17 Budget.

45-38-690 Sale of Fixed Assets – Revenue generated from the sale of fixed assets, which include \$4,000 from a lawnmower.

45-38-700 Transfer from General Fund – Revenue transferred from the General Fund as surplus and placed into the CPF for use on various projects.

45-38-710 Sale of Surplus Land – Revenue generated from the sale of surplus park property. Proposed for sale this year are the two lots on 800 West just south of Nibley Park Avenue.

45-38-720 Grant – RAPZ – In 2014, the City was granted \$40,000 to build tennis court at Heritage Park. The courts are now being proposed for Anhder Park based on the recommendation of the park master plan update. The City requested \$100,000 in RAPZ funds in 2016 to begin work on Firefly Park. The City applied for another \$215,000 in RAPZ funds in 2017 to continue work on the Firefly Park project.

45-38-721 Grant RAPZ Population allocation– This fund includes money received from RAPZ Population Allocation Grant.

45-38-722 Splash Pad - This account reflects funds received from a grant from Wells Fargo in FY 16-17 to be used toward the splash pad. See 56-40-754 for the remaining funding for the project. These funds were expended last year on engineering studies.

45-38-725 Grant – CCOG – Over the past few years, the city applied for and was awarded two grants from the Cache County Council of Governments (CCCOG), including \$186,000 to redesign the 3200 S/SR165 Intersection, and \$200,000 for the 2600S/SR165 intersection project. The 2600 S project is complete and the 3200 S project funds have been nearly all expended. See 45-40-731 Major Road Projects for more info. In 2017, Nibley Applied for and was awarded \$1.9 million from the Cache County Council of Governments to realign 1200 West at 3200 South. Nibley applied for additional CCOG funds this year to purchase additional right-of-way for the 3200 South SR-165 realignment project.

45-38-730 Grants – Revenue generated from various grants. There are no funds anticipated in the category this year.

45-38-910 Appropriate Fund Balance – Revenue allocated from funds that would be appropriated out of the existing CP fund balance to be used in the current budget year.

Capital Project Expenditure Accounts

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Tennis Courts	45-40-706	\$ -	\$ 16,746	\$ 40,000	\$ 40,000
Firefly Park	45-40-707	\$ -	\$ 21,259	\$ 315,000	\$ 315,000
Major Road Projects	45-40-731	\$ 6,055	\$ 12,213	\$ 100,000	\$ 2,000,000
Sidewalk 2600 S/SR165	45-40-733	\$ 7,975	\$ -	\$ -	\$ -
Street Maintenance	45-40-734	\$ 58,613	\$ 71,845	\$ 70,000	\$ 70,000
Public Works/City Hall Remodel	45-40-735	\$ 13,809	\$ 8,010	\$ 100,000	\$ 20,000
Facilities Parking Lot Pres.	45-40-736	\$ -	\$ 1,231	\$ 1,500	\$ 1,500
Master Plans	45-40-737	\$ 4,373	\$ 20,518	\$ 50,000	\$ 30,000
Morgan Farm Structural Assessment	45-40-738	\$ -	\$ -	\$ -	\$ 6,000
Anhder Park Bldg. Upgrades	45-40-739	\$ 78	\$ 70	\$ 40,000	\$ -
Splash Pad	45-40-740	\$ -	\$ 2,501	\$ 2,500	\$ -
Capital Equipment	45-40-742	\$ 4,410	\$ 96,580	\$ 196,000	\$ 15,000
Sidewalk Projects	45-40-743	\$ 31,384	\$ 171,752	\$ 175,000	\$ 175,000
River Repair	45-40-745	\$ 712	\$ -	\$ 5,000	\$ 5,000
Trail ROW & Development	45-40-746	\$ 1,733	\$ 22,182	\$ 200,000	\$ 300,000
ROW Acquisitions	45-40-747	\$ -	\$ 5,000	\$ 10,000	\$ 10,000
Capital Project Miscellaneous	45-40-748	\$ -	\$ 8,215	\$ 17,000	\$ -
Cottonwoods Infrastructure	45-40-749	\$ -	\$ -	\$ 19,737	\$ 20,000
Property Acquisitions	45-40-760	\$ -	\$ -	\$ -	\$ 700,000
Total Capital Expenditures		\$ 129,142	\$ 458,122	\$ 1,341,737	\$ 3,707,500

Surplus/(Deficit)

\$ 181,105.29

Beginning Cash Balance (est.)	\$ 1,028,752
Reserves (Fund Balance App.)	\$ 181,105
Ending Cash Balance (est.)	\$ 1,209,857

The FY 2018-19 budget includes just over \$3 million for all capital improvement expenditures.

Capital Expenditures are expenditures that may be reoccurring or one-time. Recurring expenditures occur on a regular basis. The capital expenditures classified into the capital replacement budget are considered routine. Examples include the regular replacement of vehicles and equipment and the regular up-sizing of pipes and streets. NON-ROUTINE CAPITAL EXPENDITURES are expenditures that do not happen on a regular basis related to additional personnel, maintenance, utility, or other costs; or in terms of additional revenue or operating savings. Although the expenditures of these projects may span over a few years, the projects add to the asset base of the City and often result from policy decisions.

45-40-706 Tennis Court – Funds allocated for tennis courts to be constructed at Anhder Park as proposed in the Parks Master Plan update. The amount reflected here is \$40,000 the city was granted in FY14-15 RAPZ allocations. The additional funds to complete the project are included in the Park Impact Fee Fund, 56-40-752.

45-40-707 Firefly Park – Funds allocated to begin construction based on the plans developed as part of the park master plan update. The amount reflected here is \$100,000 the city was granted in FY16-17 RAPZ allocations and \$215,000 in FY17-18 RAPZ allocations. The additional matching funds to complete the project are included in the Park Impact Fee Fund, 56-40-751.

45-40-731 Major Road Projects – Due to the pending connection of Logan's 1000 West to Nibley's 1200 West Nibley is working on a project to realign the 1200 West 3200 South intersection. With the potential development of two projects near 1200 W/1000W and 2200 S, it is probable that 1200 West will soon be fully connected from Hyrum to 1000 W in Logan. This near-future connection has the potential to bring significant amounts of traffic to 1200 W through Nibley. Unfortunately, 1200 W is currently not complete along this route, with several sections only being paved at half-width and the intersection at 3200 S being offset and in need of realignment. It has been proposed that a design and construction project be undertaken to correct these deficiencies as soon as possible in order to address the deficiencies before the road is completely connected.

In 2017, Nibley City applied for COG funds to pay for the construction of a realigned intersection at 1200 West and 3200 South. Nibley was successful in securing \$1,902,257 for the project. The total project cost is \$2,045,437 making Nibley's match for the project \$143,180. The city is currently moving forward with planning and design for the realignment project.

45-40-733 Sidewalk 2600 S – No funds are budgeted in this account this year, project complete.

45-40-734 Street Maintenance – Moved from 10-60-610 Pavement Maintenance funds. In the FY 14-15 Budget, \$225,000 was budgeted for pavement maintenance, which included \$155,000 that came from State gas tax funds and \$70,000 that came from the city's general fund. \$70,000 was budgeted in this account last year and this year to show the City's general fund contribution. The gas tax funds are now being tracked in fund 11, which is called Class C Road Funds. Based on changes with the state gas tax that were approved by the legislature in 2015, there are tracking requirements for these funds, which is why these accounts are separate. The City is required to continue spending at least as much in general fund dollars on this maintenance as was budgeted in 2015. The City cannot decrease its contribution now that gas tax revenue will be increasing. See 11-40-650 in Class C Roads for a list of projects planned for this year.

45-40-735 Public Works/City Hall Remodels - No funds are budget in this account this year.

45-40-736 Facilities Parking Lot Preservation – Funds allocated to establish and fund a maintenance program for City parking lots, in order to increase lot longevity.

45-40-737 Master Plans – The funds budgeted in this account this year are for the final components of the transportation master plan.

45-40-738 Morgan Farm Structural Assessment - Funds allocated for a safety structural assessment of the barn building by a professional at Morgan Farm.

45-40-739 Anhder Park Bldg. Upgrades – Project partially complete, no funds budgeted this year. Funds were allocated to update and remodel the Old City Hall at Nibley Park, as approved in the current parks master plan for rental and recreation programs.

45-40-740 Splash Pad – In FY 2016-17, \$100,000 was appropriated in the Capital Projects budget to construct a splash pad as an amenity at one of the City parks. That project is instead being proposed in this budget to be funded by Park Impact Fee funds. See 56-40-754.

45-40-742 Capital Equipment – Funds allocated for the purchase of a new lawnmower for the Parks Department.

45-40-743 Sidewalk Projects – Funds allocated to connect missing links in the City’s sidewalk network. This account is anticipated to fund a different portion of missing links in the network each year. The segment being considered this year for completion is 640 West. The next priority would be sidewalk gaps on 3200 South.

45-40-745 River Repair – Funds allocated in order to maintain the improvements made in the Blacksmith Fork River restoration project and to repair damage that occurs during heavy river flows.

45-40-746 Trail ROW & Development – Funds allocated to purchase Right-of-Way for and construct future trails projects. \$1000,000 from FY16-17 and FY17-18 was rolled over and an additional \$100,000 was added for a total of \$300,000. Money in this account will remain in a dedicated fund for trail ROW and development. Approximately \$30,000 will be used as matching funds for the \$400,000 CMAQ grant for the 2600 South bike lane project.

45-40-747 ROW Acquisition – Funds allocated to purchase Right-of-Way for future roads projects.

45-40-748 Capital Project Miscellaneous - No funds are budgeted in this account this year.

45-40-749 Cottonwoods Infrastructure - No funds are budgeted in this account this year.

45-40-760 Property Acquisition – Funds allocated to potentially purchase new park and road right-of-way properties, including the house on SR 165 just north of the house the city current owns at 3200 South and SR 165.



Water Department

Water

2017-2018 Department Accomplishments

- 640 West well constructed and in full operation
- Made over 75 water meter repairs to ensure accurate billing and revenue
- Completed study of existing water rights and shares owned by City

2018-19 Department Goals

- Complete Water Master Plan
- Get metering in PRV vaults fully operational at Nelson and 640 West sites
- Replace 400' of 8" pipe on 2900 South
 - This includes replacing 4 water services along 2900 South, installing 3 new water valves and a fire hydrant.
- Set up cross connection prevention system to prevent water contamination
- Collect, monitor and report required monthly and yearly water samples
- Fix water leaks as they arise
- Attend continuing education training and conferences, as needed, to maintain water system certification

PROJECT PRIORITIZATION

Projects listed with a GL account number are budgeted for this year, from the Water Department budget. Project explanations may be found in the budget notes for the listed GL account.

- | | |
|------------------|---|
| • 55-40-755 | Develop a plan for addressing Yeates Spring |
| • 51-40-250 | 2900 South Waterline upsize |
| • Future Project | 2 or 3 Million Gallon storage tank – approximately 2022 |
| • Future Project | Construct 1200 West well – approximately 2026 |

Water Revenue

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Miscellaneous					
Interest Earned	51-36-610	\$ -	\$ -	\$ 1,500	\$ 1,500
Reimbursement for Damage	51-36-686	\$ -	\$ 26,157	\$ 110,000	\$ -
Sale Of Fixed Assets	51-36-690	\$ 40	\$ 74,550	\$ 60,000	\$ 65,000
Water Share Rents	51-36-692	\$ -	\$ 53	\$ 100	\$ 100
Miscellaneous Water Revenue	51-36-800	\$ -	\$ -	\$ -	\$ -
Total Miscellaneous Revenues		\$ 40	\$ 100,760	\$ 171,600	\$ 66,600

Utility Revenue

Appropriate Fund Balance	51-37-601	\$ -	\$ -	\$ 527,100	\$ -
Interest Earned	51-37-610	\$ -	\$ -	\$ 5,000	\$ 5,000
Water Service Fees	51-37-710	\$ 710,067	\$ 684,853	\$ 630,000	\$ 710,000
Connection Fees	51-37-750	\$ 26,850	\$ 37,350	\$ 35,000	\$ 30,000
Penalties	51-37-780	\$ 30,856	\$ 31,939	\$ 30,000	\$ 30,000
Trans From Impact Fee Fund	51-37-792	\$ -	\$ -	\$ -	\$ -
Total Utility Revenue		\$ 767,773	\$ 754,142	\$ 1,227,100	\$ 775,000
Total Utility Fund Revenues		\$ 767,813	\$ 854,902	\$ 1,398,700	\$ 841,600

Beginning Cash Balance (est.)	\$ 3,090,766
Reserves (Fund Balance App.)	\$ (317,075)
Ending Cash Balance (est.)	\$ 2,773,691

51-36-610 Interest Earned – Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

51-36-686 Reimbursement for Damage – None anticipated.

51-36-690 Sale of Fixed Assets – Revenue generated from the sale of surplus equipment. It is anticipated that the front-end loader will be sold for \$120,000, which will be split between the Water and Sewer Departments.

51-36-692 Water Share Rents – Revenue generated for water shares the city is not using but is instead renting out to residents.

51-36-800 Miscellaneous Water Revenue – Revenue generated from fees charged for miscellaneous services such as raising a water meter, installing a new ring, etc.

51-37-601 Appropriate Fund Balance – This account is used to allocate funds from the existing fund balance.

51-37-610 Interest earned – Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

51-37-710 Water Service Fees – These funds are fees paid by utility users for water use. The projected amount is based on projected sales and on past year collections. Nibley City’s water fee schedule will be updated this year in order to comply with S.B. 28, which requires the establishment of an increasing rate structure for culinary water. Based on how that fee schedule is structured, the revenue in this account could change. The City Council would need to adopt the new schedule when it is proposed.

51-37-750 Connection Fee – Revenue generated from a \$700 connection fee to install a water meter. Budgeting \$35,000 based on 50 new houses.

51-37-780 Penalties – Revenue generated for late bill payment fees.

51-37-792 Trans from Impact Fee fund – No transfer is proposed this year

Water Expenditures

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	51-40-110	\$ 79,251	\$ 68,427	\$ 79,000	\$ 84,000
Employee Benefits	51-40-130	\$ 33,885	\$ 32,432	\$ 41,000	\$ 44,000
Education, Training, & Travel	51-40-230	\$ 288	\$ 2,175	\$ 4,200	\$ 6,000
Water Meters	51-40-249	\$ 28,086	\$ 42,294	\$ 35,000	\$ 35,000
Maintenance	51-40-250	\$ 89,236	\$ 18,890	\$ 65,000	\$ 65,000
Utilities	51-40-270	\$ 103,638	\$ 100,189	\$ 100,000	\$ 100,000
Memberships & Dues	51-40-300	\$ 532	\$ 728	\$ 1,500	\$ 3,000
Professional Services	51-40-310	\$ -	\$ 11,672	\$ 10,000	\$ 10,000
Legal Expense	51-40-311	\$ -	\$ -	\$ -	\$ 5,000
Water Share Assessments	51-40-335	\$ 8,873	\$ 10,347	\$ 19,000	\$ 10,000
Department Expenditures	51-40-400	\$ -	\$ -	\$ -	\$ 3,000
Water Testing	51-40-442	\$ 1,862	\$ 4,979	\$ 6,500	\$ 6,500
Water Shares	51-40-443	\$ 186	\$ -	\$ -	\$ -
Engineering Expense	51-40-514	\$ 626	\$ 5,107	\$ 5,000	\$ 5,000
Emergency Expense	51-40-515	\$ 404	\$ 1,161	\$ 110,000	\$ 10,000
Capital Outlay Improvements	51-40-730	\$ 12,000	\$ 1,155	\$ 26,500	\$ 25,000
Capital Outlay Equipment	51-40-740	\$ 65,000	\$ 64,600	\$ 65,000	\$ 66,500
Well Construction	51-40-746	\$ 22,391	\$ 494,362	\$ 515,000	\$ -
Debt Service	51-40-810	\$ 83,000	\$ 84,000	\$ 84,000	\$ 86,000
Debt Service Interest	51-40-820	\$ 13,782	\$ 9,464	\$ 12,000	\$ 12,000
Reserves	51-40-850	\$ -	\$ -	\$ -	\$ 34,600
Administrative Charge	51-40-910	\$ 196,590	\$ 219,996	\$ 220,000	\$ 231,000
Total Water Fund Expenses		\$ 739,630	\$ 1,171,977	\$ 1,398,700	\$ 841,600

Water Expenditures

51-40-110 Salaries & Wages – Funds allocated for 50% of three full-time employees: water/sewer superintendent, 2 water/sewer employees. The other half of their wages are paid through the sewer department. A 2% COLA is being proposed for employees.

51-40-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

51-40-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds are also included for registration fees for conferences and continuing education, as well as for license and certification fees.

51-40-249 Water Meters – Funds allocated for purchasing new meters.

51-40-250 Maintenance – Funds allocated for repairing and maintaining the water system.

51-40-270 Utilities – Funds allocated for electric utility charges for well pumps.

51-40-300 Memberships & Dues - Funds allocated for professional memberships and dues: American Public Works Association and Rural Water Association (50% Water/50% Sewer).

51-40-310 Professional Services – Funds allocated for professional services other than legal or engineering.

52-40-311 Legal Expense – Funds allocated for services performed by the City Attorney relating to water department.

51-40-335 Water Share Assessments –Funds allocated to pay for the City’s water shares: Millville Irrigation Co., Nibley Blacksmith Fork Irrigation Co., College Irrigation Co, Clear Creek Irrigation Co, and Providence/Logan Irrigation Co.

51-40-400 Department Expenditures – Funds allocated for general costs related to the water department.

51-40-442 Water Testing – Funds allocated for monthly state-required safety testing of culinary water.

51-40-443 Water Shares – This account is used to allocate funds to purchase new water shares that might become available.

51-40-514 Engineering – Funds allocated for engineering costs for water-related projects.

51-40-515 Emergency Expense – Funds allocated this year for any unforeseen costs dues to an emergency.

51-40-730 Capital Outlay Improvements – This account includes \$25,000 for water line upsizes necessitated by new developments.

51-40-740 Capital Outlay Equipment – Funds allocated for the replacement of the front-end loader (half of \$130,000), 50% Water Dept/50% Sewer Dept.

51-40-746 Well Construction – Funds allocated are as follows; \$515,000 from water department, in addition to \$285,000 from Water Impact Fees, to finalize the construction of the new well on 640 West.

51-40-810 Debt Service Principal– No funds are budget in this account this year.

51-40-820 Debt Service Interest – Funds allocated based on interest on debt service on water bond at \$850,000.

51-40-850 Reserves – Surplus funds added to the fund balance. Those funds are saved to pay for future capital projects, as shown in the master plan.

51-40-910 Admin Charge to General Fund – Funds transferred to the General Fund based upon Water Department expenses that are incurred through the General Fund.

Water Department Debt Service

Water Revenue & Refunding Bonds, Series 2012

Date	Principal	Interest (1.75%)	Total P+I
7/1/2012			
7/1/2013	\$ 64,000	\$ 7,355	\$ 71,355
7/1/2014	\$ 80,000	\$ 6,878	\$ 86,878
7/1/2015	\$ 81,000	\$ 6,178	\$ 87,178
7/1/2016	\$ 83,000	\$ 5,469	\$ 88,469
7/1/2017	\$ 84,000	\$ 4,743	\$ 88,743
7/1/2018	\$ 86,000	\$ 4,008	\$ 90,008
7/1/2019	\$ 88,000	\$ 3,255	\$ 91,255
7/1/2020	\$ 93,000	\$ 2,485	\$ 95,485
7/1/2021	\$ 95,000	\$ 1,671	\$ 96,671
7/1/2022	\$ 96,000	\$ 840	\$ 96,840



Sewer Department

Sewer Department

Because of its relatively young age, the Nibley City sewer system has lower maintenance costs than what might otherwise be expected. The majority of the Sewer department's maintenance budget is spent on cleaning and video inspections of the system in order to maintain its efficient operations.

Sewer Department Accomplishments 2017-2018:

- Purchased Vac Truck
- Hired an additional full-time employee
- Made improvements to GIS system to assist in manhole inspections

Sewer Department goals for FY18-19:

- Repair 3rd pump rail in Hansen Lift Station
- Repair vault lid at Scott Farm Lift Station

PROJECT PRIORITIZATION

Projects listed with a GL number are budgeted for this year. Those without a GL number are future projects. Project explanations may be found in the budget notes for the listed GL account.

- 52-72-740 Purchase ½ loader



Sewer Revenue

Revenue	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Millville Maintenance	52-38-550	\$ -	\$ 1,235	\$ 10,000	\$ 10,000
Millville Sewer Service Fees	52-38-551	\$ -	\$ -	\$ -	\$ 5,000
Appropriate Fund Balance	52-38-601	\$ -	\$ -	\$ 220,500	\$ -
Interest Earned	52-38-610	\$ -	\$ -	\$ -	\$ 1,000
Sale Of Fixed Assets	52-38-690	\$ -	\$ 108,050	\$ 140,000	\$ 65,000
Sewer Service Fees	52-38-710	\$ 954,933	\$ 1,025,513	\$ 1,000,000	\$ 1,100,000
Total Revenues		\$ 954,933	\$ 1,134,798	\$ 1,370,500	\$ 1,181,000

Surplus/Deficit **\$ (71,972)**

Beginning Cash Balance (est.)	\$ 5,215,342
Reserves (Fund Balance App.)	\$ (71,972)
Ending Cash Balance (est.)	\$ 5,143,371

52-38-550 Millville Maintenance – Revenue generated from charges Nibley levies upon Millville for maintenance of the sewer system for wastewater from Ridgeline High School.

52-38-551 Millville Maintenance & Use – Revenue generated from charges Nibley levies upon Millville for use of the sewer system for wastewater from Ridgeline High School.

52-38-601 Appropriate Fund Balance – This account is used to appropriate funds from the sewer fund balance to be used in the current year. These funds are being appropriated to be used for equipment purchases.

52-38-610 Interest Earned – Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

52-38-690 Sale of Fixed Assets – Revenue generated from the sale of surplus equipment. It is anticipated the front end loader will be sold for \$130,000, which will be split between the Water and Sewer Departments.

52-38-710 Sewer Service Fees – Revenue generated from sewer service fees; based on the new fee of \$50 per month adopted by the council in early 2018.

Sewer Department Debt Service

Interest Payment				
Date	Principal Payment	Interest (0%)	Principal	
5/1/2005	\$ 190,000	\$ -	\$ 7,739,000	
5/1/2006	\$ 200,000	\$ -	\$ 7,549,000	
5/1/2007	\$ 200,000	\$ -	\$ 7,349,000	
5/1/2008	\$ 200,000	\$ -	\$ 7,149,000	
5/1/2009	\$ 205,000	\$ -	\$ 6,949,000	
5/1/2010	\$ 205,000	\$ -	\$ 6,744,000	
5/1/2011	\$ 205,000	\$ -	\$ 6,539,000	
5/1/2012	\$ 205,000	\$ -	\$ 6,334,000	
5/1/2013	\$ 205,000	\$ -	\$ 6,129,000	
5/1/2014	\$ 205,000	\$ -	\$ 5,924,000	
5/1/2015	\$ 245,000	\$ -	\$ 5,719,000	
5/1/2016	\$ 245,000	\$ -	\$ 5,474,000	
5/1/2017	\$ 250,000	\$ -	\$ 5,299,000	
5/1/2018	\$ 250,000	\$ -	\$ 4,979,000	
5/1/2019	\$ 260,000	\$ -	\$ 4,479,000	
5/1/2020	\$ 260,000	\$ -	\$ 4,219,000	
5/1/2021	\$ 260,000	\$ -	\$ 3,959,000	
5/1/2022	\$ 260,000	\$ -	\$ 3,699,000	
5/1/2023	\$ 260,000	\$ -	\$ 3,439,000	
5/1/2024	\$ 270,000	\$ -	\$ 3,169,000	
5/1/2025	\$ 270,000	\$ -	\$ 2,899,000	
5/1/2026	\$ 270,000	\$ -	\$ 2,629,000	
5/1/2027	\$ 270,000	\$ -	\$ 2,359,000	
5/1/2028	\$ 270,000	\$ -	\$ 2,089,000	
5/1/2029	\$ 290,000	\$ -	\$ 1,799,000	
5/1/2030	\$ 290,000	\$ -	\$ 1,509,000	
5/1/2031	\$ 290,000	\$ -	\$ 1,219,000	
5/1/2032	\$ 324,000	\$ -	\$ 895,000	
5/1/2033	\$ 440,000	\$ -	\$ 455,000	
5/1/2034	\$ 455,000	\$ -	\$ -	

Sewer Expenditures

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	52-72-110	\$ 69,855	\$ 65,532	\$ 79,000	\$ 84,000
Employee Benefits	52-72-130	\$ 32,753	\$ 31,507	\$ 41,000	\$ 44,000
Education, Training, & Travel	52-72-230	\$ 348	\$ 380	\$ 2,500	\$ 3,800
Maintenance	52-72-250	\$ 8,035	\$ 20,659	\$ 22,500	\$ 23,000
Shared Millville Maintenance	52-72-251	\$ -	\$ -	\$ -	\$ 8,000
Sewer Cleaning & Inspection	52-72-260	\$ 5,568	\$ 35,000	\$ 35,000	\$ 10,000
Utilities	52-72-270	\$ 11,770	\$ 10,416	\$ 11,000	\$ 11,000
Wastewater Treatment Logan	52-72-275	\$ 336,749	\$ 317,099	\$ 400,000	\$ 400,000
Memberships & Dues	52-72-300	\$ 707	\$ 728	\$ 1,000	\$ 2,000
Legal Expense	52-72-311	\$ 385	\$ 1,491	\$ 10,000	\$ 10,000
Department Expenditures	52-72-400	\$ -	\$ 123	\$ 3,000	\$ 3,000
Engineering Expense	52-72-514	\$ -	\$ 3,687	\$ 5,000	\$ 5,000
Emergency Expense	52-72-515	\$ -	\$ -	\$ 10,000	\$ 10,000
Sewer Reserve Fund	52-72-636	\$ -	\$ -	\$ 30,000	\$ 30,000
Capital Outlay Improvements	52-72-730	\$ -	\$ 1,155	\$ 1,500	\$ -
Capital Outlay Equipment	52-72-740	\$ 107,097	\$ 349,000	\$ 349,000	\$ 66,500
Debt Service	52-72-810	\$ 147,000	\$ 150,000	\$ 150,000	\$ 160,000
Administrative Charge	52-72-910	\$ 196,590	\$ 219,996	\$ 220,000	\$ 231,000
Reserves	52-72-999	\$ -	\$ -	\$ -	\$ 79,700
Total Sewer Fund Expenses		\$ 916,857	\$ 1,206,770	\$ 1,370,500	\$ 1,181,000

SEWER EXPENDITURES

52-72-110 Salaries & Wages – Funds allocated for 50% of three full-time employees; sewer/water superintendent, two sewer/water employees. The other half of their wages are paid through the water department. A 2% COLA is being proposed for employees.

52-72-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

52-72-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds also included for registration fees for conferences and continuing education, as well as for license and certification fees.

52-72-250 Maintenance – Funds allocated for repairs on the sewer system.

52-72-251 Shared Millville Maintenance – Funds allocated for cleaning sewer lines that are shared with Millville City.

52-72-260 Sewer Cleaning & Inspection – Funds allocated for cleaning sewer lines.

52-72-270 Utilities – Funds allocated for electricity costs for sewer lift stations pumps.

52-72-275 Wastewater Treatment – Funds paid to Logan City for treatment of the wastewater. Logan City has increased the sewer treatment fee beginning in July of 2017, which will result in additional expenditures for sewer fees.

52-72-300 Memberships & Dues – Funds allocated for 50% of professional memberships in American Public Works Association and Rural Water Association, the other 50% is taken from the sewer dept.

52-72-311 Legal Expense – Funds allocated for services performed by the City Attorney relating to sewer department.

52-72-400 Department Expenditures – Funds allocated covering a variety of general department expenditures which include the sewer lift station.

52-72-514 Engineering Expense – Funds allocated for fees charged by the City engineers relating to the sewer department.

52-72-515 Emergency Expense – Funds allocated for any unforeseen costs due to an emergency.

52-72-636 Sewer Reserve Fund – These funds are transferred to a separate account to be held for future capital project needs.

52-72-730 Capital Outlay Improvements – This account is not being funded this year.

52-72-740 Capital Outlay Equipment – The Sewer department needs to purchase a front end loader (half of \$130,000).

52-72-810 Debt Service- Principal – This is the portion of the payment on the sewer bond that is paid out of the sewer utility fund. Additional payments are made from the sewer impact fee fund. See 57-40-810 for reference. The city has been making additional payments on this debt to retire the debt early. This is an interest-free loan.

52-72-910 Admin Charge to General Fund – Funds transferred to the General Fund based upon Sewer Department expenses that are incurred through the General Fund.

52-72-999 Reserves – Surplus funds added to the fund balance. Those funds are saved to pay for future capital projects, as shown in the master plan.



Stormwater Department

Stormwater

Stormwater Department Accomplishments 2017-2018:

- Performed monthly site inspections
- Constructed new bypass line in 3230 South 1380 West detention pond
- Constructed new bypass line in 3310 South 1460 West detention pond
- Completed outfall and pond inspections
- Swept all Nibley City roads
- Previewed and approved all Stormwater Pollution Prevention Plans for all construction activities
- Purchased new street sweeper and traded in old one

Storm Water Department Goals 2018-2019

- Clean Stormwater system with new vac truck
- Perform monthly site inspections
- Review and approve all Stormwater Pollution Prevention Plans for construction activities
- Design and construct stormwater pond on 2600 South
- Design and construct stormwater pipe on 2600 South from 600 West to 550 West
- Sweep roads Summer, Fall, and Spring
- Maintain compliance with state and federal regulations
- Hire new stormwater employee

Stormwater Budget Overview

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Stormwater Inspection Fee	53-37-411	\$ 3,200	\$ 5,300	\$ 5,000	\$ 5,000
Appropriate Fund Balance	53-37-601	\$ -	\$ -	\$ 222,050	\$ -
Interest Earned	53-37-610	\$ -	\$ -	\$ 500	\$ 500
Sale of Fixed Assets	53-37-690	\$ -	\$ -	\$ 10,000	\$ -
Stormwater Service Fee	53-37-710	\$ 188,841	\$ 199,980	\$ 185,000	\$ 200,000
Total Revenues		\$ 192,041	\$ 205,280	\$ 422,550	\$ 205,500

Surplus/(Deficit) \$ (128,208.05)

Beginning Cash Balance (Est.)	\$ 760,883
Reserves (Fund Balance App.)	\$ (128,208)
Ending Cash Balance (Est.)	\$ 632,674

53-37-411 Stormwater Inspection Fee – Revenue generated from a fee paid by builders for monthly inspection of their construction site.

53-37-601 Appropriate Fund Balance – Revenue budgeted from funds that can be appropriated from the ongoing fund balance to be expended in the current budget year.

53-37-610 Interest Earned – Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

53-37-690 Sale of Fixed Assets – No funds have been budgeted this year.

53-37-710 Stormwater Service Fees – Revenue generated from the monthly stormwater fee, this fee increases \$0.25 per resident each year based on the Capital Facilities Finance Plan completed by Zions Bank. It is proposed to be increased this year to \$7.25 per month per residence. The commercial rate is based on a formula.

The Zions Bank Rate Study that was adopted by the Council in 2013, proposed the following rates:

- FY 2013-2014: \$6.00
- FY 2014-2015: \$6.25
- FY 2015-2016: \$6.50
- FY 2016-2017: \$6.75
- FY 2017-2018: \$7.00
- FY 2018-2019: \$7.25
- FY 2019-2020: \$7.50
- FY 2020-2021: \$7.75
- FY 2021-2022: \$8.00

Stormwater Expenses

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Salaries & Wages	53-40-110	\$ 42,241	\$ 34,651	\$ 33,000	\$ 73,000
Seasonal Salaries & Wages	53-40-115	\$ 2,054	\$ 4,893	\$ 6,300	\$ 6,300
Employee Benefits	53-40-130	\$ 15,144	\$ 16,536	\$ 16,000	\$ 27,000
Education, Training, & Travel	53-40-230	\$ -	\$ 300	\$ 500	\$ 1,000
Maintenance	53-40-250	\$ 5,510	\$ 15,572	\$ 16,000	\$ 13,700
Canal Maintenance	53-40-260	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Cleaning	53-40-270	\$ -	\$ 11,553	\$ 25,000	\$ 10,000
Memberships & Dues	53-40-300	\$ 693	\$ 762	\$ 750	\$ 500
Legal Expense	53-40-311	\$ 385	\$ -	\$ -	\$ 500
Engineering	53-40-514	\$ 4,157	\$ 5,087	\$ 10,000	\$ 5,000
Emergency Expense	53-40-515	\$ -	\$ -	\$ 10,000	\$ 5,000
Capital Outlay Improvements	53-40-730	\$ 16,577	\$ 5,644	\$ 51,500	\$ -
Capital Outlay Equipment	53-40-740	\$ -	\$ 185,000	\$ 200,000	\$ 2,000
Administrative Charge	53-40-910	\$ 43,686	\$ 49,992	\$ 50,000	\$ 52,000
Reserves	53-40-999	\$ -	\$ -	\$ -	\$ 6,000
Total Stormwater Fund Expenses		\$ 133,947	\$ 333,488	\$ 422,550	\$ 205,500

53-40-110 Salaries & Wages – Funds allocated for 50% of Streets/Stormwater Superintendent’s wages and one stormwater employee. A 2% COLA is being proposed for employees.

53-40-115 Seasonal Salaries & Wages – Funds allocated for one seasonal employee working 8 months (1280 hrs.) of the year.

53-40-130 Employee Benefits – Funds allocated are based on premium/contribution changes and increases related to salary changes. Funds include costs for Medicare, Social Security, the Utah Retirement System, and telephone/data allowances.

53-40-230 Education, Training, & Travel – Funds allocated for hotel costs, mileage, and per diem. Funds are also included for registration fees for conferences and continuing education , as well as for license and certification fees.

53-40-250 Maintenance – Funds allocated for repair and maintenance of stormwater facilities.

53-40-260 Canal Maintenance – Funds allocated at \$3,500 as Nibley City’s contribution to the Nibley Blacksmith Fork Canal Company for shared maintenance of stormwater facilities.

53-40-270 Cleaning – This fundign in this account is significantly lower because the city has purchased a vac truck and will do the cleaning in-house.

53-40-300 Membership Dues – Funds allocated for professional membership in American Public Works Association.

53-40-311 Legal Expense – Funds allocated for services performed by the City Attorney relating to sewer department.

53-40-514 Engineering – Funds allocated for charges by city engineers for services related to stormwater facilities.

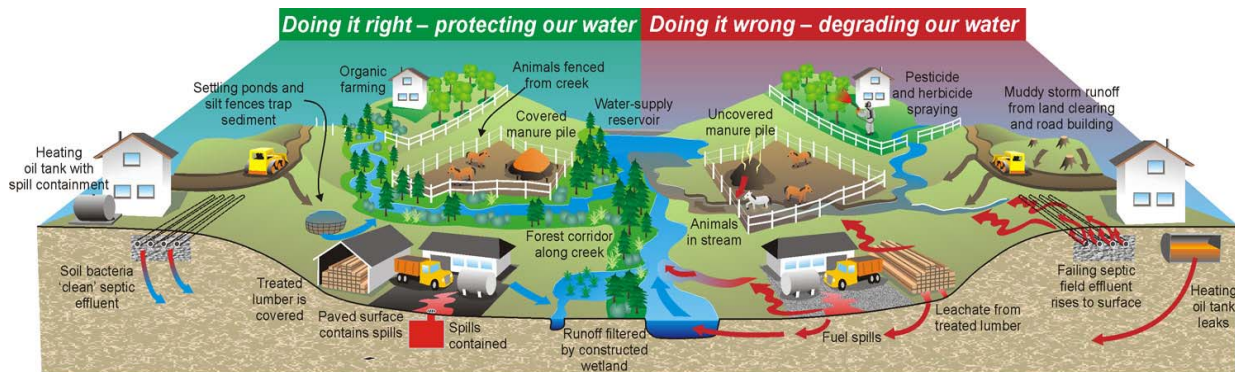
53-40-515 Emergency Expense – Funds allocated for any unforeseen costs due to an emergency.

53-40-730 Capital Outlay Improvements – Funds allocated to accomplish construction projects on the Stormwater Department’s Capital Improvement list, as shown in the introduction to this department.

53-40-740 Capital Outlay - Equipment – This account is not funded this year.

53-40-910 – Admin Charge to General Fund – Funds transferred to the General Fund based upon Stormwater Department expenses that are incurred through the General Fund.

53-40-999 Reserves – Surplus funds added to the fund balance. Those funds are saved to pay for future capital projects, as shown in the master plan.



Impact Fees



Impact fees are charged with residential and commercial building permits. The funds are used to pay for increased capacity that is necessary to keep up with growth. The Park and Stormwater Fund balances increased significantly due to revenue being received that is being saved for future construction projects.

Impact Fee Funds

Water Impact Fees

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Appropriation Of Fund Balance	55-37-601	\$ -	\$ -	\$ 187,500	\$ -
Interest Earned	55-37-610	\$ -	\$ -	\$ -	\$ 1,000
Water Impact Fees	55-37-790	\$ 109,591	\$ 113,200	\$ 97,500	\$ 97,500
Total Revenues		\$ 109,591	\$ 113,200	\$ 285,000	\$ 98,500

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
West Side Well	55-40-750	\$ -	\$ 278,145	\$ 285,000	\$ -
Water Master Plan	55-40-755	\$ -	\$ -	\$ -	\$ 30,000
Reserves	55-40-760	\$ -	\$ -	\$ -	\$ 68,500
Total Capital Expenses		\$ -	\$ 278,145	\$ 285,000	\$ 98,500

Surplus/(Deficit) **\$ (164,945)**

Beginning Cash Balance (Est.)	\$ 2,773,437
Reserves (Fund Balance App.)	\$ (164,945)
Ending Cash Balance (Est.)	\$ 2,608,492

Revenue:

55-37-601 – Appropriation of Fund Balance – Revenue allocated from the ongoing fund balance to be used in the current year.

55-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

55-37-790 Water Impact Fees – Revenue based on 50 new homes being built in the coming fiscal year. The water impact fee for a new residential home is \$1,950.

Expenditures:

55-40-750 West Side Well – No funds budget this year, project complete.

55-40-755 Water Master Plan – Funds allocated to update the master plan for the City's Water Department.

55-40-760 Reserves – Funds that are not allocated to be spent in this year's budget.

Park Impact Fees

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Appropriation of Fund Balance	56-37-601	\$ -	\$ -	\$ 335,000	\$ 364,000
Interest Earned	56-37-610	\$ -	\$ -	\$ -	\$ 1,000
Sale of Surplus Property	56-37-670	\$ -	\$ -	\$ -	\$ 800,000
Park Impact Fees	56-37-790	\$ 229,500	\$ 261,000	\$ 225,000	\$ 225,000
Total Revenues		\$ 229,500	\$ 261,000	\$ 560,000	\$ 1,390,000

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Park Master Plan Update	56-40-622	\$ 33,513	\$ -	\$ -	\$ -
Firefly Park	56-40-751	\$ 898	\$ 12,689	\$ 315,000	\$ 365,000
Tennis Court	56-40-752	\$ -	\$ -	\$ 100,000	\$ 100,000
Veteran's Memorial Park	56-40-753	\$ -	\$ -	\$ 25,000	\$ 25,000
Splash Pad	56-40-754	\$ -	\$ 805	\$ 100,000	\$ 100,000
Property Acquisitions	56-40-755	\$ -	\$ -	\$ -	\$ 800,000
Morgan Farm Electrical Service	56-40-757	\$ -	\$ 11,874	\$ 20,000	\$ -
Reserves	56-40-760	\$ 1,000	\$ -	\$ -	\$ -
Total Capital Expenses		\$ 35,411	\$ 25,368	\$ 560,000	\$ 1,390,000

Surplus/(Deficit) **\$ 235,632**

Beginning Cash Balance (est.)	\$ 889,757
Reserves (Fund Balance App.)	\$ 235,632
Ending Cash Balance (est.)	\$ 1,125,389

Revenue:

56-37-601 Appropriate Fund Balance – This account is used to appropriate funds from the fund balance to be used in the current fiscal year. Funds are being appropriated for the capital projects below.

56-37-610 Interest Earned - Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

56-37-670 Sale of Surplus Property – Revenue generated from the sale of surplus park property. Proposed for sale this year are properties on 640 West.

56-37-790 Park Impact Fees – Revenue based on 50 new homes being built in the coming fiscal year. The park impact fee for a new residential home is \$4,500.

Expenditures:

56-40-622 Park Master Plan Update – This account is no longer being funding, project was completed.

56-40-751 Firefly Park – Funds allocated to construct Firefly Park on the new 20-acre property on the west side of Heritage Park. Initial work will include grading, utilities, trails, planting and paving.

56-40-752 Tennis Court – Funds allocated for tennis courts to be constructed at Anhder Park as proposed in the Parks Master Plan update. The amount reflected here is in addition to the \$40,000 the city was granted in FY14-15 RAPZ allocations, as reflected in the Capital Projects Fund. See 45-40-706.

56-40-753 Veterans Memorial Park – Funds allocated to convert the former recycle site next to City Hall into a veteran’s memorial park. Funds would be used to landscape the space. This project was previously proposed to be funded with Capital Projects funds but has been re-budgeted in this account instead.

56-40-754 Splash Pad – These funds were previously budgeted in the Capital Projects budget, in 45-40-740, to add a splash pad as an amenity at one of the City parks, as proposed in the Parks Master Plan update.

56-40-755 Property Acquisitions – Funds allocated to purchase potential park properties within Nibley City.

56-40-757 Morgan Farm Electrical Service – This account is not funded this year-project complete.

56-40-760 Reserves – Funds that are not allocated to be spent in this year's budget.

Sewer Impact Fees

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Appropriate Fund Balance	57-37-601	\$ -	\$ -	\$ 10,000	\$ 10,000
Interest Earned	56-37-610	\$ -	\$ -	\$ 5,000	\$ 5,000
Sewer Impact Fees	56-37-670	\$ 100,045	\$ 108,050	\$ 85,000	\$ 85,000
Total Revenues		\$ 100,045	\$ 108,050	\$ 100,000	\$ 100,000

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Debt Service	57-40-810	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
Total Capital Expenditures		\$ -	\$ 100,000	\$ 100,000	\$ 100,000

Surplus/(Deficit) **\$ 8,050**

Beginning Cash Balance (est.)	\$ (1,127,005)
Reserves (Fund Balance App.)	\$ 8,050
Ending Cash Balance (est.)	\$ (1,118,955)

Revenue:

57-37-601 Appropriate Fund Balance – This account is used to appropriate funds from the fund balance that are mature and must now be paid against the sewer loan. Impact fees must be expended within six years of collection.

57-37-610 Interest Earned- Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

57-37-790 Sewer Impact Fees – Revenue based on 50 new homes being built in the coming fiscal year. The sewer impact fee for a new residential home is \$1,725.

Expenditures:

57-40-810 Debt Service Principal – Funds allocated to pay the debt service on the Sewer Loan. \$160,000 is being paid from the Sewer Department and \$100,000 is being paid from impact fees, to meet the total payment due of \$260,000.

Stormwater Fund

Revenue	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
Interest Earned	58-37-610	\$ -	\$ -	\$ 2,000	\$ 2,000
Basin Construction	58-37-790	\$ -	\$ 85,588	\$ 5,000	\$ 30,000
Appropriated Fund Balance	58-37-990	\$ -	\$ -	\$ 25,000	\$ 118,000
Total Revenues		\$ -	\$ 85,588	\$ 32,000	\$ 150,000

Expenses	Account Number	Actual		Budget FY 2017-18	Final Budget FY 2018-19
		Actual FY 2016-17	Year-to-date FY 2017-18		
2600 S Retention Basin	58-40-620	\$ -	\$ -	\$ -	\$ 150,000
Sunrise Retention Basin	58-40-625	\$ -	\$ 32,807	\$ 32,000	\$ -
Reserves	58-40-850	\$ -	\$ -	\$ -	\$ -
Total Capital Expenses		\$ -	\$ 32,807	\$ 32,000	\$ 150,000

Surplus/(Deficit) **\$ 52,781**

Beginning Cash Balance (Est.)	\$ 187,304
Reserves (Fund Balance App.)	\$ 52,781
Ending Cash Balance (Est.)	\$ 240,084

Revenue:

58-37-610 Interest Earned– Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

58-37-790 Basin Construction Fee – Revenue generated from fees that come from developers paying their portion of the cost to build regional storm water basins.

58-37-990 Appropriate Fund Balance – Revenue generated from funds being appropriated out of the fund balance from previous contributions.

Expenditures:

58-40-620 2600 S Retention Basin – Funds are anticipated to be allocated here in FY 18-19 for construction of this pond on the west end of 2600 S.

58-40-625 Sunrise Retention Basin – This account is not funded - project complete.

Road Impact Fee

Revenue	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Appropriate Fund Balance	59-37-601	\$ -	\$ -	\$ 6,650	\$ 5,650
Interest Earned	59-37-610	\$ -	\$ -	\$ -	\$ 1,000
Road Impact Fees	59-37-790	\$ 32,747	\$ 26,776	\$ 23,350	\$ 23,350
Total Revenues		\$ 32,747	\$ 26,776	\$ 30,000	\$ 30,000

Expenses	Account Number	Actual			
		Actual FY 2016-17	Year-to-date FY 2017-18	Budget FY 2017-18	Final Budget FY 2018-19
Reserves	59-40-760	\$ -	\$ -	\$ -	\$ -
Transfer To General Fund	59-40-910	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Total Capital Expenditures		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

Surplus/(Deficit) **\$ (3,224)**

Beginning Cash Balance (Est.)	\$ 103,441
Reserves (Fund Balance App.)	\$ (3,224)
Ending Cash Balance (Est.)	\$ 100,217

Revenue:

59-37-601 Appropriate Fund Balance – This account is used to allocate funds appropriated out of the fund balance from previous contributions.

59-37-610 Interest Earned – Revenue generated from interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

59-37-790 Road Impact Fees – Revenue based on 50 new homes anticipated to be built in the coming fiscal year. The road impact fee for a new residential home is \$467.

Expenditures:

59-40-760 Reserves – Surplus funds added to the fund balance. Those funds are saved to pay for future projects, as shown in the master plan.

59-40-910 Transfer to General Fund – Funds allocated to reimburse the general fund for costs of constructing the 3200 S widening project. The original balance to be paid back to the general fund was \$862,198. The remaining balance is \$622,926. The road impact fee is in the process of being updated.

The following chart shows the Road Impact Fee fund transfer to the General Fund to repay the costs expended for the improvement of 3200 South in 2008. The beginning balance was \$862,198.

Year	Payment	Total Paid	Balance Due
10-Jun	\$4,000	\$4,000	\$858,198
11-Jun	\$28,000	\$32,000	\$830,198
12-Jun	\$17,000	\$49,000	\$813,198
13-Jun	\$17,000	\$66,000	\$796,198
14-Jun	\$23,272	\$89,272	\$772,926
15-Jun	\$30,000	\$119,272	\$742,926
16-Jun	\$30,000	\$149,272	\$712,926
17-Jun	\$30,000	\$179,272	\$682,926
18-Jun	\$30,000	\$209,272	\$652,926
19-Jun	\$30,000	\$239,272	\$622,926
20-Jun	\$30,000	\$269,272	\$592,926
21-Jun	\$30,000	\$299,272	\$562,926
22-Jun	\$30,000	\$329,272	\$532,926
23-Jun	\$30,000	\$359,272	\$502,926
24-Jun	\$30,000	\$389,272	\$472,926
25-Jun	\$30,000	\$419,272	\$442,926
26-Jun	\$30,000	\$449,272	\$412,926
27-Jun	\$30,000	\$479,272	\$382,926
28-Jun	\$30,000	\$509,272	\$352,926
29-Jun	\$30,000	\$539,272	\$322,926
30-Jun	\$30,000	\$569,272	\$292,926
Jun-31	\$30,000	\$599,272	\$262,926
Jun-32	\$30,000	\$629,272	\$232,926
Jun-33	\$30,000	\$659,272	\$202,926
Jun-34	\$30,000	\$689,272	\$172,926
Jun-35	\$30,000	\$719,272	\$142,926
Jun-36	\$30,000	\$749,272	\$112,926
Jun-37	\$30,000	\$779,272	\$82,926
Jun-38	\$30,000	\$809,272	\$52,926
Jun-39	\$30,000	\$839,272	\$22,926
Jun-40	\$22,926	\$862,198	\$0

Nibley City Pay Grade System 2018-19

5% between steps; 2% COLA from FY17-18

Grade Pay Step

	A	B	C	D	E	F	G	H	I
1	\$ 8.53	\$ 8.95	\$ 9.40	\$ 9.87	\$ 10.36	\$ 10.88	\$ 11.43	\$ 12.00	\$ 12.60
Annual	\$ 17,736.58	\$ 18,623.40	\$ 19,554.58	\$ 20,532.30	\$ 21,558.92	\$ 22,636.86	\$ 23,768.71	\$ 24,957.14	\$ 26,205.00
2	\$ 9.84	\$ 10.34	\$ 10.85	\$ 11.39	\$ 11.96	\$ 12.56	\$ 13.19	\$ 13.85	\$ 14.54
Annual	\$ 20,473.44	\$ 21,497.11	\$ 22,571.97	\$ 23,700.57	\$ 24,885.59	\$ 26,129.87	\$ 27,436.37	\$ 28,808.19	\$ 30,248.60
3	\$ 11.35	\$ 11.92	\$ 12.52	\$ 13.14	\$ 13.80	\$ 14.49	\$ 15.21	\$ 15.97	\$ 16.77
Annual	\$ 23,613.41	\$ 24,794.08	\$ 26,033.78	\$ 27,335.47	\$ 28,702.25	\$ 30,137.36	\$ 31,644.23	\$ 33,226.44	\$ 34,887.76
4	\$ 13.13	\$ 13.78	\$ 14.47	\$ 15.20	\$ 15.96	\$ 16.75	\$ 17.59	\$ 18.47	\$ 19.40
Annual	\$ 27,304.99	\$ 28,670.24	\$ 30,103.75	\$ 31,608.94	\$ 33,189.39	\$ 34,848.86	\$ 36,591.30	\$ 38,420.87	\$ 40,341.91
5	\$ 15.19	\$ 15.95	\$ 16.74	\$ 17.58	\$ 18.46	\$ 19.38	\$ 20.35	\$ 21.37	\$ 22.44
Annual	\$ 31,590.62	\$ 33,170.16	\$ 34,828.66	\$ 36,570.10	\$ 38,398.60	\$ 40,318.53	\$ 42,334.46	\$ 44,451.18	\$ 46,673.74
6	\$ 17.55	\$ 18.43	\$ 19.35	\$ 20.32	\$ 21.34	\$ 22.40	\$ 23.52	\$ 24.70	\$ 25.94
Annual	\$ 36,512.74	\$ 38,338.37	\$ 40,255.29	\$ 42,268.06	\$ 44,381.46	\$ 46,600.53	\$ 48,930.56	\$ 51,377.09	\$ 53,945.94
7	\$ 20.33	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.95	\$ 27.24	\$ 28.60	\$ 30.03
Annual	\$ 42,283.49	\$ 44,397.66	\$ 46,617.55	\$ 48,948.42	\$ 51,395.84	\$ 53,965.64	\$ 56,663.92	\$ 59,497.11	\$ 62,471.97
8	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.60	\$ 30.03	\$ 31.53	\$ 33.11	\$ 34.77
Annual	\$ 48,945.31	\$ 51,392.58	\$ 53,962.21	\$ 56,660.32	\$ 59,493.33	\$ 62,468.00	\$ 65,591.40	\$ 68,870.97	\$ 72,314.52
9	\$ 27.29	\$ 28.65	\$ 30.08	\$ 31.59	\$ 33.17	\$ 34.82	\$ 36.56	\$ 38.39	\$ 40.31
Annual	\$ 56,752.80	\$ 59,590.44	\$ 62,569.96	\$ 65,698.46	\$ 68,983.38	\$ 72,432.55	\$ 76,054.18	\$ 79,856.89	\$ 83,849.73
10	\$ 31.64	\$ 33.22	\$ 34.88	\$ 36.63	\$ 38.46	\$ 40.38	\$ 42.40	\$ 44.52	\$ 46.75
Annual	\$ 65,812.03	\$ 69,102.63	\$ 72,557.77	\$ 76,185.65	\$ 79,994.94	\$ 83,994.68	\$ 88,194.42	\$ 92,604.14	\$ 97,234.34

Nibley City Employees

Department	Position Title	Step	FT Actual FY16-17	FT Actual FY17-18	FT Actual FY18-19
Administration					
	City Manager	Salaried	1	1	1
	Treasurer	Salaried - 7	1	1	1
	Deputy Recorder	5	1	1	1
	AP Clerk	3	1	1	1
	Office Clerk	3	0.75	0.75	0.75
	Payroll/Purchasing	3	0.35	0.35	0.35
	Custodian	2	0.25	0.25	0.25
	Recreation Director	6	0	0	0.3
Court					
	Judge	Salaried			
	Court Clerk	3	0.65	0.65	0.65
	Court Clerk	3	0.25	0.25	0.25
Public Works					
	Public Works Director	Salaried - 10	1	1	1
Parks					
	Parks Superintendent	7	1	1	1
	Parks Employee	5	1.5	2	2
	Seasonal Parks	3	1.5	2	2
Streets					
	Streets Superintendent	7	0.5	0.5	0.5
	Seasonal Streets	3	0.25	0.25	0.25
	Crossing Guard	2	1.34	1.34	1.34
Stormwater					
	Stormwater	7	0.5	1.5	1.5
	Stormwater Employee	6	0	0	1
	Seasonal Stormwater	3	0.25	0.25	0.25
Water					
	Water Superintendent	7	0.5	0.5	0.5
	Water Operator	6	1	1	1
Sewer					
	Sewer Superintendent	7	0.5	0.5	0.5
	Sewer Operator	6	1	1	1
Planning/Building					
	City Planner	Salaried - 8	1	1	1
	Building Inspector	5	1	1	1
	Commercial Inspector	Contract	0.1	0.1	0.1
Recreation					
	Recreation Director	6	1	0.85	0.7
	Group Fitness Teacher	5	0.16	0.16	0.16
	Concessions Employee	1	0	0.2	0.2
Emergency					
	Emergency Manager	6	0.5	0.5	0.5
				Total FTE	31.1

Nibley Citizens



NIBLEY CITY OVERVIEW

Date of Settlement: 1855

Date of Incorporation: 1935

Population Estimate: 6,700

Form of Government: City Manager by Ordinance

Area: 4 sq. miles

Elevation: 4,554

Miles of streets: 33

Police Protection: Cache County Sheriffs Department (Contracted)

Fire protection: Hyrum City (Contracted)

Number of fire stations: 1 (Located in Hyrum City)

First Responders: Nibley-Millville Squad 140 (Volunteers), and Cache County EMS

Animal Control: Cache County Animal Control (Contracted)

Schools:

Nibley Elementary

- Number of classrooms: 19
- Number of teachers: 19
- Number of students: 496

Heritage Elementary

- Number of classrooms: 26
- Number of teachers: 35
- Number of students: 658

Thomas Edison Charter School

- Number of classrooms: 50
- Number of teachers: 40
- Number of students: 802

Ridgeline High School (Located in Millville)

- Number of classrooms: 67
- Number of teachers: 67
- Number of students: 1,409

Municipal Water Department

Number of connections: 1,942

Annual consumption in gallons: 141,921,288

Miles of water mains: 37

Wells: 3

Springs: Yeates Spring (Out of Service)

Storage capacity: 3 Reservoirs 3,350,000 Gallons

Municipal Sewer Department

Number of connections: 1,858

Miles of sewer lines: 30 Miles

Treatment plants: 1, Logan City (Contracted)

Lift Stations: 4

Solid Waste and Disposal Department – Logan City Environmental (Contracted)

Public Buildings:

City Offices/Community Center
Anhder Park Building (Old City Hall)

Public Works

Public Parks:

Virgil Gibbons Heritage Park
Elk Horn Park
Morgan Farm
Sunrise Meadows Disc Golf Course
Shadowbrook Park
Meadow View Park

Nibley Gardens
Anhder Park
Clear Creek
Neighborhood Park
Veterans Memorial Park (Construction Phase)
Firefly Park (Construction Phase)